

FINANCE & GENERAL PURPOSES COMMITTEE

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 3rd March 2017

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr T R Davies – Chairman

Cllr Frank Bradfield – Vice Chairman

Cllr Miss C A Marubbi – The Mayor

Cllr Mrs M Lyon

Cllr B B Bertola

Cllr M A Pearce

Cllr F Davies

Cllr G J T Robbins

Cllr T Dewar

Cllr I Turner

Cllr P C Evans, JP

Cllr Mrs M Wigzell

Cllr M Hold, JP

Members of the public

Cllr Mrs I L Groom had asked for it to be recorded that she felt unable to attend meetings until the Sound System in the Chamber had been repaired by Conwy CBC due to the difficulties of hearing. It was understood that this was in hand and thanks were expressed to Cllr P C Evans, JP, for his assistance with progressing this with Conwy CBC.

60. APOLOGIES FOR ABSENCE

Cllr Mrs J Audus-Williams

Cllr Ms P Hebron

Cllr M Bullock, JP

Cllr Mrs J Jones

Cllr G Davies

Cllr Miss A O' Grady

Cllr G I Davies

Cllr D N Sutcliffe

Cllr B Evans

Cllr M Williams

Cllr Mrs I L Groom

Cllr Mrs A M Yates

Cllr D J Hawkins

Absent:

Cllr J E Ridler

Cllr G O Roberts

61. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

Name:	Item:	Personal or Prejudicial
Cllr B Bertola	66.1 Funding request. Ysgol John Bright u 15's Football Team	Personal: School Governor
Cllr M A Pearce	66.1 Funding request. Ysgol John Bright u 15's Football Team	Personal: School Governor.
Cllr I Turner	Declared an interest in items 66.3 and 68. 3 but left the meeting prior to consideration of these items.	

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62. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

62.1 At the Planning & Transportation Committee meeting, 1st March 2017, it had been identified that there was a need for additional IT equipment for members and the public to better view Conwy CBC's Planning Explorer online, arising from the cessation of paper copies of Planning Applications. This included a new high resolution projector and screen, an additional office computer, and cabling/wifi to the Parlour and Chamber.

IT WAS RESOLVED *that, arising from an identified need for Councillors and the public to have access in the office to the Conwy CBC Planning Explorer, Llandudno Town Council purchase an additional computer for the Parlour and a high-resolution projector and screen for the Council Chamber, with appropriate cabling/wifi, and to delegate to the Clerk and Chairman of the Planning & Transportation Committee to assess, cost, and implement.*

62.2 The Chairman of the Civic Sub Committee reported on, and exhibited to members, various trophies deposited by the Llandudno Urban District Council in the 1950's with Williams & Glyn's Bank (now the Royal Bank of Scotland), The trophies had been passed to the Town Council as the successor authority and related to the Llandudno May Day Festival. There were five trophies in total (*Norwood Challenge Cup, Goodlas Wall Cup, Wartski Challenge Cup, Luther Mudd Challenge Cup, Mostyn Challenge Cup*) and accompanying labels and letters. There was discussion on whether use be made of some of the trophies.

IT WAS RESOLVED *to ask the Planning & Transportation to write to Lord Mostyn to enquire if it would be agreeable for Llandudno Town Council to use the Mostyn Challenge Cup in a way appropriate to its original use: 'best dressed tradesman's window', and to refer the Wartski Challenge Cup 'horticultural display' to the Llandudno in Bloom Sub Committee for consideration as to its future use.*

63. MINUTES

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 13th January 2017 were received and signed by the Chairman.

64. CLERKS FINANCIAL REPORTS FOR JANUARY 2017

The reports included a Budget report for 31st January 2017.

IT WAS RESOLVED *that the financial statements for January 2017, and the budget report for January 2017, be received.*

65. LLANDUDNO INTERNAL AUDIT PLAN 2016-2017

A copy of the Internal Auditor's Plan for 2016/17 had been previously circulated. Members also reviewed the effectiveness of the Internal Auditor and Audit.

IT WAS RESOLVED *that Llandudno Town Council accept and approve the Internal Auditor's Internal Audit Plan for Llandudno 2016-17, and to record that Council was satisfied with the effectiveness of the Internal Audit.*

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66. TO CONSIDER CORRESPONDENCE RECEIVED REGARDING GRANTS

66.1 Ysgol John Bright: request for funding towards a new football strip for the u 15's boys team, following their success in reaching the semi-finals of the Welsh Schools Cup.

IT WAS RESOLVED that Llandudno Town Council contribute £300 - £350 for a new football strip for Ysgol John Bright's u 15's boys team from the ad hoc grants budget.

66.2 Llandudno Football Club: assistance sought with fundraising for the Club to represent North Wales at a tournament in the Isle of Wight, April 2017.

IT WAS RESOLVED that Llandudno Town Council contribute £750 from the ad hoc grants budget towards Llandudno Football Club's u12's costs to represent North Wales in a tournament in the Isle of Wight.

66.3 Llandudno Goldwing Parade: request to support the Parade to be held 2nd September 2017. Members noted the reason for the late application for a grant and a breakdown of costs for the event. It was noted that this event greatly supported the Llandudno RNLI, was organised by local people, and had been supported by the Town Council previously.

IT WAS RESOLVED that Llandudno Town Council contribute £1,200 from the Ad hoc Grants budget for the 2017 Llandudno Goldwing Parade.

66.4 Llandudno Retirement Association: Notification of the Association's winding up and decline of the 2017/18 grant was received.

66.5 Holocaust Memorial Day 2017: Letters had been received regarding the organisation of the 2017 Holocaust Memorial Day (HMD), the grant given by the Town Council, and whether the Town Council would organise future events. Concerns raised included whether the 2017 event had been inclusive of the wider community, represented the spirit and definition of the Holocaust Memorial Day, and made sufficient reference in the service to the wider impact of the holocaust on other groups and subsequent genocides. The Finance Chairman reported that the Council had awarded a grant for a few years now, without any comments being received, and that grants were scrutinised by the Grants Sub Committee prior to consideration by the Finance Committee and awarded in good faith on information provided by applicants. Whilst the event had been advertised on a website as a civic event, it was independently organised.

The Chairman and the Mayor reported on a meeting with the event organisers to discuss perceptions of the 2017 HMD. They had been informed by the organisers that other groups were invited, that the event was not associated with the HMD Trust, and that the HMD was considered exclusive for commemorating the Jewish community. The Chairman also reported to members that Cytun had offered to also organise a Holocaust Memorial Day, free of charge, to commemorate a wider spectrum of people and this had been brought to the attention of the existing organisers and seemed acceptable. Members noted that in previous years, attending Mayor's had not considered the event political and that there had been no political references in the services at that time. There was discussion regarding the grant, whether other groups should be involved/commemorated in HMD, and whether HMD Trust guidelines should be followed. There was further discussion that if Cytun was to also organise an event, that members would wish the Llandudno Hebrew congregation to be involved, and this reassurance had been given from Cytun.

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IT WAS RESOLVED that Council note the offer of Cytun to also hold a Holocaust Memorial Day event in Llandudno and that the Town Council did not have capacity to organise an event itself.

IT WAS FURTHER RESOLVED that the Committee recommend to Council that the 2017/18 award of a grant to Holocaust Memorial Day be rescinded as the event held was not as understood by Council and that some parts were not considered compliant with grant conditions.

67. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

None to date.

68. CORRESPONDENCE RECEIVED

68.1 Consultation received from the National Assembly for Wales regarding a proposed change of the name of the Assembly. This caused members considerable concern as it was considered that there were many other matters that the National Assembly should be addressing as a priority and that it was a waste of money.

IT WAS RESOLVED that Llandudno Town Council respond to the consultation from the National Assembly for Wales that it could see no reason for any change in the name and that there were other more important priorities that the Assembly should be focusing on.

68.2 An update from Conwy CBC on CCTV cameras in Llandudno was received. The Town Council had already allocated budgets for maintenance of cameras and for new HD cameras for 2017/18.

68.3 Request to hold a Llandudno Community Picnic at Happy Valley, 30th July 2017. Members noted that the land came under the approval of the Town Council and that the event organiser was aware that the date coincided with Civic Sunday. It was further noted that Conwy CBC and the Friends of Happy Valley had also been contacted regarding the event.

IT WAS RESOLVED that Llandudno Town Council approve and support a Llandudno Community Picnic at Happy Valley, 30th July 2017, and that it was pleased to see the area being used for a community event.

68.4. Notification of a Civic visit to Conwy County by the Mayor and residents from Oschatz, Germany, was received. The aim of the visit was education, tourism, and business links with Conwy CBC. The Chairman reported that the Town Council had been invited to host a small reception during the visit, 9-12 March 2017 and **IT WAS RESOLVED** to allocate a small budget for hosting of the visit.

68.5 The Chairman of the Civic Sub Committee updated members that work to the Ted yr Ogor Memorial was in progress.

69. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as Friday 21st April 2017 at 7.00pm



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Appendix A

SCHEDULE OF ACCOUNTS JAN 2017

Llandudno Town Council

All payments are made in accordance with the Governance and Accountability in Local Councils (England and Wales) Practitioners Guide

Payments:		£ 48,122.51		£6,426.66		
Date	Item	Chq No	A/C No.	Total	Vat	Ledger
04-Jan-17	B2 Business Systems	12244		£ 1,039.30	£ 173.22	Photocopier lease
04-Jan-17	Batala Bermo	12245		£ 400.00		Xmas Parade
04-Jan-17	OCS group	12246		£ 337.61	£ 56.27	NWG
04-Jan-17	British Gas	12247		£ 91.00	£ 4.33	NWG
04-Jan-17	Lite Ltd	12248		£ 16,281.55	£ 2,713.59	Dec Lighting - festoons
04-Jan-17	Lite Ltd	12249		£ 4,230.00	£ 705.00	Dec Lighting
04-Jan-17	Lite Ltd	12250		£ 918.00	£ 153.00	Dec Lighting
04-Jan-17	Lite Ltd	12251		£ 10,567.50	£ 1,761.25	Dec Lighting
04-Jan-17	Step Limousines	12252		£ 180.00	£ -	Xmas Parade
04-Jan-17	Magic Light Productions	12253		£ 625.00	£ -	Xmas Parade
04-Jan-17	British Gas	12247		£ 175.88	£ 8.37	NWG
05-Jan-17	Petty Cash	12254		£ 100.00	£ -	Petty cash
09-Jan-17	NAMWALC	12255		£ 16.00	£ -	NAMWALC
09-Jan-17	Conwy CBC	12256		£ 2,000.00	£ -	Grant - Yg Story Tellers
09-Jan-17	Conwy CBC	12257		£ 58.87	£ 9.81	Playgd Inspis
09-Jan-17	BT	12258		£ 123.72	£ 20.62	NWG
09-Jan-17	B2 Business Systems	12259		£ 821.72	£ 136.95	IT/Photocopier
09-Jan-17	B2 Office Supplies	12260		£ 242.11	£ 40.35	Admin/office
13-Jan-17	Employees	12261-3		£ 4,830.78	£ -	Salaries/Paye/NI
18-Jan-17	Wales in Bloom	12264		£ 195.00	£ -	Bloom
18-Jan-17	RJD Grounds Maintenance	12265		£ 412.00	£ -	Gds maint/Bloom
18-Jan-17	TalkTalk Business	12266		£ 42.74	£ 7.12	Phone/Broadband
25-Jan-17	Llandudno FC u 12's	12268		£ 500.00	£ -	Ad hoc grants
25-Jan-17	Mrs D Smith	12269		£ 73.85	£ -	Civic
25-Jan-17	Axis Cleaning Ltd	12270		£ 3,820.68	£ 636.78	NWG
31-Jan-17	Nat West	12271		£ 39.20	£ -	Bank charges

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£ 27,647.52 £ -

Receipts: Jan 2017

Date:	Item	Total
18-Jan-17	HMRC Vat return Qtr 2	£ 8,608.84
23-Jan-17	HMRC Vat return Qtr 3	£ 16,227.06
23-Jan-17	Town Twinning	1,410.00
24-Jan-17	Conwy CBC - Footpath stirmign	1,000.00
24-Jan-17	St John's Church (dec lighting)	400.00
31-Jan-17	Interest	1.62

Llandudno Town Council 2016/17

Bank - Cash and Investment Reconciliation as at 31 January 2017

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	Current A/C 03630676	250.00
1	Reserve A/C 76618765	185,026.79
2	Fixed Rate Deposit A/c	44,936.01
3	Community Fund A/c	13,468.61
4	General Development Fund A/c	81,924.95
5	Petty Cash	91.66
		325,698.02
<u>Unpresented Payments</u>		
1	02/11/2016 012140	240.00
1	07/12/2016 012208	100.00
1	15/12/2016 012229	50.00
1	15/12/2016 012230	50.00
1	15/12/2016 012232	25.00
1	16/12/2016 012235	21.85
1	09/01/2017 012255	16.00
1	18/01/2017 012264	195.00
1	18/01/2017 012267	625.00
1	25/01/2017 012269	73.85
1	25/01/2017 012270	3,820.68
		5,217.38
		320,480.64
<u>Receipts not on Bank Statement</u>		
0	31/01/2017 All Receipts Cleared	0.00
		0.00
Closing Balance		320,480.64
<u>All Cash & Bank Accounts</u>		
	Current/Business Reserve A/c	180,059.41
	Fixed Rate Deposit A/c	44,936.01
	Community Fund A/c	13,468.61
	General Development Fund	81,924.95
	Petty Cash	91.66
	Other Bank & Cash Balances	0.00
	Total Bank & Cash Balances	320,480.64

