

COUNCIL MEETING

Llandudno Town Council
 Minutes of a meeting of Llandudno Council
 Held on Friday 3rd May 2019, 7.00pm
 Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr D J Hawkins –The Mayor

Cllr Miss A O’Grady – Deputy Mayor

Cllr Mrs C Beard

Cllr Mrs J Jones

Cllr A W Bertola

Cllr Miss C Marubbi

Cllr B B Bertola

Cllr M A Pearce

Cllr F Bradfield

Cllr G J T Robbins

Cllr F Davies

Cllr I Turner

Cllr Mrs L G Emery

Cllr Mrs M Wigzell

Cllr M Hold, JP

The Mayor’s Chaplain, the Reverend Neil Kirkham, offered prayers prior to the meeting.

79. APOLOGIES

Apologies were received from the following:

Cllr P C Evans, JP

Cllr M J Pavey

Cllr S R Hillman

Cllr H T M Saville

Cllr Mrs M Lyon

80. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT

There were none

81. URGENT ITEMS

There were none.

82. MINUTES OF THE COUNCIL

Held on Friday 22nd March 2019..... 289 – 305

Included:

- Wellbeing & Future Generations Act and Strategy Working Party held 11th October 2018 and 27th February 2019 (pages 294 - 303)

83. MAYORAL ANNOUNCEMENTS

The Mayor had attended several engagements since the last meeting of the Council, including: welcoming a group from the Twin Town of Wormhout, the Llandudno Rotary Club’s Charter Dinner, and a reception for Miss Alice 2018/19 to unveil her name on the Council’s ‘Alice Honours Board’. The Mayor would also be opening the Llandudno Victorian Extravaganza with Queen Victoria on the 4th May.

COUNCIL MEETING

84. MINUTES OF COMMITTEES

84.1 MINUTES OF THE COMMITTEES:

To approve and adopt the minutes of the following Committees:

Planning and Transportation Committee

Held on Wednesday 3rd April 2019..... 306 - 309

Community Services & Tourism Committee

Held on Tuesday 9th April 2019..... 310 - 321

Included:

- Town Centre Improvements Sub Committee, held 6th February 2019 (pages 313 - 315)
- Miss Alice Sub Committee, held 18th February 2019 (pages 316 - 318)
- Llandudno in Bloom Sub Committee, held 21st February 2019 (pages 319 - 321)

Finance and General Purposes Committee

Held on Friday 26th April 2019..... 322 - 339

Included:

- Civic Sub Committee, held 15th March 2019 (pages 327 - 328)
- West Shore Shelter Working Party held 27th March 2019 (pages 329 - 330)
- Staffing Sub Committee, held 8th April 2019 (pages 331 - 332)

The Chairmen of each Committee congratulated, in turn, the Mayor on his year of Office.

85. TO RECEIVE REPORTS FROM COUNCIL WORKING PARTIES

85.1 The report of the General Data Protection Regulation (GDPR) Working Party held 12th March 2019 ***was approved.***

85.2 A GDPR Action Plan 2018/19 follow up from JDH Business Services Ltd was considered ***and accepted.***

85.3 Further GDPR policies and notices, as tabled below, were considered:

- Subject Access Policy and response letters.
- Data Breach Notification Policy
- Data Processing Agreement.

(attached to the minutes as appendix two) and ***were approved and adopted.***

The Clerk and Deputy Clerk were thanked for their work with the Town Council's Data Protection Officer, JDH Business Services Ltd.

86. STANDING COMMITTEES AND MEMBERSHIP 2019/20

To reconfirm the following Standing Committees of the Council for 2019-2020, for adoption at the AGM Mayor making ceremony, and to elect members:

86.1 Community Services & Tourism Committee:

IT WAS RESOLVED that Standing Committee COMMUNITY SERVICES & TOURISM COMMITTEE and Terms of Reference be re-confirmed for 2019/20 and membership would be: Cllr Mrs C Beard, Cllr A W Bertola, Cllr B B Bertola, Cllr F Bradfield, Cllr F Davies, Cllr Mrs L G Emery, Cllr D J Hawkins, Cllr S R Hillman, Cllr M Hold JP, Cllr Mrs J Jones, Cllr Mrs M

COUNCIL MEETING

Lyon, Cllr Miss C Marubbi, Cllr Miss A O'Grady, Cllr M J Pavey, Cllr M A Pearce, Cllr G J T Robbins, Cllr H T M Saville, Cllr I Turner, Cllr Mrs M Wigzell.

86.2 Finance & General Purposes Committee:

IT WAS RESOLVED that Standing Committee **FINANCE & GENERAL PURPOSES COMMITTEE** and Terms of Reference be re-confirmed for 2019/20 and membership would be: Cllr Mrs C Beard, Cllr A W Bertola, Cllr B B Bertola, Cllr F Bradfield, Cllr F Davies, Cllr Mrs L G Emery, Cllr P C Evans JP, Cllr D J Hawkins, Cllr S R Hillman, Cllr M Hold JP, Cllr Mrs J Jones, Cllr Mrs M Lyon, , Cllr Miss C Marubbi, Cllr Miss A O'Grady, Cllr M J Pavey, Cllr M A Pearce, Cllr G J T Robbins, Cllr H T M Saville, Cllr I Turner, Cllr Mrs M Wigzell.

86.3 Planning & Transportation Committee:

IT WAS RESOLVED that Standing Committee **PLANNING & TRANSPORTATION COMMITTEE** and Terms of Reference be re-confirmed for 2019/20 and membership would be: Cllr A Bertola, Cllr Mrs C Beard, Cllr F Bradfield, Cllr F Davies, Cllr D J Hawkins, Cllr Mrs J Jones, Cllr Miss C Marubbi, Cllr Miss A O'Grady, Cllr G J T Robbins, Cllr I Turner.

86.4 With reference to Council, 22.03.19 to consider further, in principle, two additional Committees, subject to Terms of Reference, operation, and resourcing/staffing of, to be agreed.

Establishing two further Standing Committees had been put forward by members at the March meeting of the Council. These were an Events Committee and a Cultural Committee. It was noted, however, that Cllr Pavey who had suggested the latter had had to go away on business and was unable to attend tonight's meeting. **IT WAS RESOLVED** to hold a special meeting of the Council at a future date to further discuss both proposals.

Members briefly discussed staff and councillor resources to implement further Committees, although there was broad support for both. The Chairman of the Staffing Sub Committee expressed support for new ideas but concerns about staff capacity, as it was noted that Standing Committees would need to be formally clerked. The benefits of an Events Committee to oversee and standardise Health & Safety and traffic management for various events and safeguard the Council was noted. It would operate like an in-house Safety Advisory Group, with relevant professional co-optees attending.

87. TO ELECT REPRESENTATIVES TO VACANCIES ON OUTSIDE BODIES

87.1 Llandudno Elderly Peoples Welfare Society – one vacancy.

IT WAS RESOLVED that Cllr Mrs J Jones be appointed as the Town Council's representative on the Llandudno Elderly Peoples Welfare Society

87.2 Llandudno Promenade Consultative Group – one vacancy. It was discussed that this Group appeared to be no longer active and that enquiries would be made regarding its status.

COUNCIL MEETING

87.3 Llandudno Town Band – one vacancy.

IT WAS RESOLVED that Cllr Mrs M Wigzell be appointed as the Town Council's representative on the Llandudno Town Band.

87.4 Llandudno Victorian Extravaganza – two vacancies.

IT WAS RESOLVED that Cllr D J Hawkins be appointed as the Town Council's representative on the Llandudno Victorian Extravaganza. The second vacancy was not filled.

88. STANDING ORDERS REVIEW 2019

A revision to the Town Council 2017 Standing Orders in 2017 to include sections on Data Protection and Management of Information was approved and adopted.

89. TO DISCUSS OR NOTE CONSULTATIONS OR ITEMS OF CORRESPONDENCE RECEIVED

89.1 An email from the RAF Association raising awareness of a volunteer initiative was received. The Association had also been put in touch with the local branch.

89.2 An update on the Playing Out Scheme 2019 was received. The Clerk reported that the Town Council had been awarded an All Wales Play Opportunity Grant of £500 to hold two sessions in Llandudno in the Summer, at no cost to the Town Council. One in Craig Y Don and one at Trinity Avenue had been suggested by the organisers 'as these sessions were quite well attended, acted as a good point of contact for the children in attendance over the summer period, and would provide opportunities for outreach work'. Following the Summer Programme, the organisers would report back to the Council on the success of the Llandudno sessions. **IT WAS RESOLVED that the Town Council approve using the Playing Out Scheme grant at Trinity Avenue and Craig y Don (Queens Park).**

A request from the Play Development Worker to attend a relevant Committee meeting to review the scheme with members was approved.

89.3 An update from Conwy CBC on Mostyn Street pavements progress was received.

89.4 A letter from the Civic Council expressing concern that the Town Council might have to take on services from the County Council was considered. Members thanked the Civic Council for its support for the work of the Town Council and its concerns regarding the impact of any additional services or funding requests on the Town Council's limited resources. Members discussed the potential impact on the Town Council's precept to take on or pay for any Local Authority services, that the County could raise its own budgets and council tax to keep services going, and concerns about being a tax collector for the Local Authority. It was noted from the Town & Community Council Forum meetings that more was likely to be known in due course, at which point there would be further discussion on this issue. A County Councillor reported on Welsh Government settlements and that Conwy County Borough Council was looking at restructuring and more economic ways of working. The Mayor wished to respond to the letter as it was addressed to the Chairman.

COUNCIL MEETING

IT WAS RESOLVED that the Mayor respond to the Civic Council's letter, thank it for its support and appreciation of the Town Council's work, and that once more was known from Conwy County Council that members would be looking at this with a sensible and pragmatic approach as the Town Council did not currently have the resources.

89.5 A presentation to the June meeting of the Council by The Events Manager, Conwy County Borough Council, and Safety Focus Ltd (to discuss with members increasing requirements around events) ***was approved.*** Members commented that events and health and safety was an increasing area of legislation and good practice, and that such a discussion would aid members understanding.

89.6 Email from The Chardon Trust (Llandudno Museum) regarding a change in the Museums Charity Commission registration ***was received.***

90. QUESTIONS UNDER STANDING ORDER No. 12 PREVIOUSLY NOTIFIED TO THE CLERK.

There were none received.

91. TO NOTE THE DATE OF THE NEXT MEETING.

It was noted that the next meeting of the Council would be the Annual General Meeting to be held on Friday 24th May 2019 at 7pm in the Assembly Room, Town Hall.

The Mayor thanked all Councillors for their support during his Mayoral year and that he had been pleased to represent the Town. He further commented upon how the public enjoyed seeing the Mayor at Civic events and engagements. The Mayor was thanked in return for his excellent year and for his dedication to the role.