

COUNCIL MEETING

Llandudno Town Council
 Minutes of a meeting of Llandudno Council
 Held on Friday 6th October 2017, 7.00pm
 Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr F Davies –The Mayor	Cllr D J Hawkins – Deputy Mayor
Cllr Mrs C Beard	Cllr Miss A O’Grady
Cllr A W Bertola	Cllr M A Pearce
Cllr F Bradfield	Cllr G J T Robbins
Cllr Mrs L G Emery	Cllr H T M Saville

The Mayor’s Chaplain, the Reverend Beverley Ramsden, offered prayers prior to the meeting.

29. APOLOGIES

Apologies were received from the following:

Cllr P C Evans, JP	Cllr Miss C Marubbi
Cllr S R Hillman	Cllr I Turner
Cllr Mrs M Lyon	Cllr Mrs M Wigzell

Absent:

Cllr M Hold, JP	Cllr M J Pavey
Cllr Mrs J Jones	

30. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT

The following declarations of interest were declared:

Name:	Item:	Personal or Prejudicial
Cllr F Bradfield	41.1 Conwy County Borough Council Play equipment.	Personal: Member of Conwy County Borough Council.
	41.6 Conwy County Borough Council Salt Bag Partnership Scheme.	Personal: Member of Conwy County Borough Council.
Cllr Mrs L Emery	41.1 Conwy County Borough Council Play equipment.	Personal: Member of Conwy County Borough Council.
	41.6 Conwy County Borough Council Salt Bag Partnership Scheme.	Personal: Member of Conwy County Borough Council.
Cllr G J T Robbins	41.1 Conwy County Borough Council Play equipment.	Personal: Member of Conwy County Borough Council.
	41.6 Conwy County Borough Council Salt Bag Partnership Scheme.	Personal: Member of Conwy County Borough Council.
Cllr H T M Saville	41.1 Conwy County Borough Council Play equipment.	Personal: Member of Conwy County Borough Council.
	41.6 Conwy County Borough Council Salt Bag Partnership Scheme.	Personal: Member of Conwy County Borough Council.

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31. ARMED FORCES DAY 2018

The Mayor welcomed Rachael Gill and Millie Gilbert, Marketing & Communications, Conwy County Borough Council who gave a presentation on the Tenth Armed Forces Day National Event 30th June 2018. Ms Gill outlined the background to Conwy CBC's bid for the event and that it had been up against Portsmouth and Royal Windsor. This was the biggest event in the calendar for the Armed Forces and its aim was to increase public support and appreciation of all those who serve and have served in HM Armed Forces, recognise and honour the contribution of veterans, and encourage the involvement of tri service cadets. Pictures were shown of previous events which had attracted 60,000 - 250,000 veterans and visitors. Cleethorpes in 2017 attracted 250,000 and the economic impact assessment was £6m. Senior VVIP would be in attendance and there would be National media coverage.

The programme of events included an Armed Forces Day flag raising, a Reserves Day, Pop up music on the promenade, parade, March Past, Fly Past, Arena displays, and family entertainment. Veterans with a disability would also be supported to participate and when the event was held in Liverpool had been provided with an open top bus. Media coverage would be via social media and traditional methods, such as a Newsletter. There would also be engagement with communities and businesses and community events,

Ms Gill outlined the support needed, including support in kind, getting the message out (newsletters/stakeholders/business engagement), encouraging veterans to register, and volunteering opportunities, as well as financial support and sponsorship. The event was expected to cost in the region of £370,000, with around £140,000 sponsorship from the Welsh Government, £60-80,000 from Conwy CBC and the rest from sponsorship. The costs of the event infrastructure were highlighted, including barriers, policing, security, and Park & Ride. The Town Council was asked if it would give kind consideration to £20,000 sponsorship. An Armed Forces Discount Scheme had also been set up and currently had around 400,000 participating businesses. Water and food donations were also sought.

Members asked questions about the event and the registration process for veterans, and suggestions were made of putting out donation boxes in supermarkets, and that local voluntary groups might be able to assist with the event.

The Chairman thanked Rachael Gill and Millie Gilbert for the excellent and comprehensive presentation.

Cllr A Bertola and Cllr A O'Grady left the meeting and Cllr Mrs L Emery arrived.

32. URGENT ITEMS

There were none.

33. MINUTES OF THE COUNCIL

The following minutes were approved and signed as a correct record:

Council

Held on Friday 28th July 2017.....

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34. MAYORAL ANNOUNCEMENTS

The Mayor had attended numerous engagements since the last Council meeting. These included: welcoming the judges to Britain in Bloom judging day, presenting awards at the Llandudno in Bloom Awards ceremony, the official opening of the Llandudno Tourist Information Centre, the MG Owners Club Snowdonia Run, the Honda Goldwings Parade, TVW Stock charity music event, and the Ysgol John Bright Awards evening. The Mayor also reminded members to submit apologies in advance of meetings as there had been a few absences recorded by the Clerk recently.

Members congratulated the Mayor on his sponsored walk up Snowdon for his chosen charities.

35. MINUTES OF THE COMMITTEES

The minutes of the following committees were approved subject to any addenda appearing thereunder:

Planning and Transportation Committee

Held on Wednesday 2nd August 2017..... 94 – 97

Planning and Transportation Committee

Held on Wednesday 6th September 2017..... 98 – 106

Included:

- Transport & Public Rights of Way Sub Committee, held 17th July 2017 (pages 103-106)

Community Services & Tourism Committee

Held on Tuesday 12th September 2017 107 – 116

Included:

- Llandudno in Bloom Sub Committee, held 14th June 2017 (pages 110 – 111)
- Decorative Lighting Sub Committee, held 21st July & 1st August 2017 (pages 112 – 116)

Finance and General Purposes Committee

Held on Friday 22nd September 2017..... 117 – 129

Includes:

- Staffing Sub Committee, held 29th August 2017 (pages 128 - 129)

36. REPORT ON WALES IN BLOOM 2017

The Chairman of the Llandudno in Bloom Sub Committee reported on Llandudno's success in Wales in Bloom 2017, achieving a Gold in Class 11, coastal above 12,000. The judge had been impressed with the town, its horticultural achievements, and the number of community and business groups involved. The Mayor thanked the Chairman, the Llandudno in Bloom Sub-Committee, Deputy Town Clerk and staff, and all involved, for their efforts.

37. EXTERNAL AUDIT 2016/17

The Clerk was pleased to report that an unqualified external audit had been received from BDO, with no real issues arising.

IT WAS RESOLVED to approve and accept the External Audit report for 2016/17.

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IT WAS FURTHER RESOLVED to record a Vote of Thanks to the Town Clerk and staff for the excellent external audit return.

38. GENERAL DATA PROTECTION REGULATION

Members had been circulated with information on the General Data Protection Regulation (GDPR), scheduled to come into effect May 2018, including from the National Association of Local Councils. The key components were noted. This included that Public Authorities were required to formally designate a Data Protection Officer (either a suitably trained member of staff or a contractor), undertake an audit of personal data held by the Council and who it is shared with, and implement appropriate measures, procedures, policies and training, to show how data protection has been incorporated into its processing activities. It was reported that a Council must be able to demonstrate that it was complying with new data protection principles and that there were heavy fines for non-compliance. The Clerk reported on discussions with the Town Council's IT provider regarding ensuring that IT systems were fully compliant and on data management storage software options, which would greatly aid compliance with the Act. Members discussed the costs and staff resources required to implement the GDPR requirements, but noted that further information was still pending.

IT WAS RESOLVED to establish a working party to look in detail at the requirements of the GDPR but to defer membership until further information was received regarding the impact on Town & Community Councils, and until there was a more quorate Chamber.

39. WELLBEING OF FUTURE GENERATIONS ACT

Members had been previously circulated with information regarding the Well-being & Future Generations Act, which the Town Council would be subject to, and the Working Party previously established to progress this.

39.1 Membership of the Town Council's W&FGA working party: One vacancy.

IT WAS RESOLVED that Cllr H. T. M. Saville be appointed to the W&FGA Working Party, in addition to the Mayor, Deputy Mayor, and Committee Chairmen and Vice Chairman.

IT WAS FURTHER RESOLVED that any members not present at the Council meeting would be welcome to express an interest in joining the Working Party.

39.2 An update on the Conwy & Denbighshire Public Service Board Draft Well-being Plan **was received**.

40. REFERRED FROM COMMITTEE

40.1 Community Services & Tourism Committee, 12.09.2017, item 33.1: The appointment of representatives to a Llandudno Rotary Club initiative to make Llandudno a dementia-friendly town.

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IT WAS RESOLVED that Cllr I. Turner and Cllr Miss C. Marubbi be appointed as the Town Council's representatives to the Llandudno Rotary Club's 'dementia friendly town' initiative.

41. REPRESENTATION ON OUTSIDE BODIES

41.1 Llandudno Development Partnership. The Town Council annually appointed two representatives, but there was currently one vacancy.

IT WAS RESOLVED that Cllr Mrs C. Beard be appointed to join Cllr Mrs M. Lyon as the Town Council's representatives on the Llandudno Development Partnership.

42. TO DISCUSS OR NOTE CONSULTATIONS OR ITEMS OF CORRESPONDENCE RECEIVED

42.1 Email received from Conwy County Borough Council regarding the provision of play equipment 2017/18.

Members were reminded that the Town Council annually budgeted £10,000 to support Conwy County Borough Council with the provision and maintenance of play equipment in the numerous play areas within the Llandudno area. The budget was, however, only released following discussion and agreement by the Town Council on proposed work. For 2017/18, Conwy County Borough Council had identified that the embankment slide on the Orme play area was in much need of replacement and had been removed as it no longer met safety standards. Quotes had been obtained and the replacement was in the region of £9,000. The new slide was considered by Conwy County Borough Council to be an exciting and safe piece of equipment for this popular play area. It was noted that there were other funds for maintenance works. There was discussion on the costs of the equipment, whether there were any cheaper options, and whether any other needs had been identified for other play areas.

IT WAS RESOLVED to defer a decision on the allocation of the play equipment budget and to seek further information from Conwy County Borough Council on the costs of the embankment slide and any other options.

42.2 Letter received regarding a meeting of the 2019 National Eisteddfod in the County Borough of Conwy. **IT WAS RESOLVED that Cllr Mrs L. Emery would represent the Town Council.**

42.3 A letter and flyer from Conwy County Borough Council regarding the Wales Rally GB, Sunday 29th October 2017 **was received.**

42.4 A letter from the Welsh Government regarding Clustering: Funding to support the initial setting up of joint arrangements **was received.**

42.5 Letters of acknowledgement regarding the review of electoral arrangements in the County Borough of Conwy **were received.**

42.6 Email from Conwy County Borough Council regarding the salt bag partnership scheme.

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It was reported that the Town Council had declined to participate in the scheme in previous years due to concerns around the provision of an out of hours contact person, lack of storage, and concerns around liabilities and insurance for gritting. There was some discussion on the potential benefits of the scheme to residents, that it might be viable to implement and find storage, and to leave bags for the community to use. The Clerk clarified that the expectation was that the Council would need to organise a contractor or volunteers to grit pavements and pavements outside buildings such as schools and surgeries. There was further discussion on whether Council might sponsor grit bins instead, and that this Scheme might be re-visited if a practical way forward could be found.

IT WAS RESOLVED that the Town Council would *not participate in the Conwy County Borough Council salt bag partnership scheme at present.*

There were two votes against and one abstention.

43. QUESTIONS UNDER STANDING ORDER No. 12 PREVIOUSLY NOTIFIED TO THE CLERK.

There were none received.

44. TO NOTE THE DATE OF THE NEXT MEETING.

It was noted that the next meeting of the Council would be held on Friday 8th December 2017 at 7pm in the Council Chamber, Town Hall.