

FINANCE & GENERAL PURPOSES COMMITTEE

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 9th June 2017

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr Frank Bradfield – Chairman

Cllr M A Pearce – Vice Chairman

Cllr F Davies – The Mayor

Cllr Miss A O’Grady

Cllr Mrs C Beard

Cllr M J Pavey

Cllr A W Bertola

Cllr M A Pearce

Cllr Mrs L G Emery

Cllr G J T Robbins

Cllr P C Evans, JP

Cllr I Turner

Cllr Mrs J Jones

Cllr Mrs M Wigzell

Cllr Miss C Marubbi

1. ELECTION OF CHAIRMAN

Three nominations were received and following a request for a ballot in accordance with Standing Orders

IT WAS RESOLVED that Cllr F Bradfield be elected Chairman for 2017/18.

IT WAS FURTHER RESOLVED to record a Vote of Thanks to former Chairman, Mr Terry Davies, and to send a letter of appreciation for his work for this Committee over the years.

Cllr I Turner asked for his personal objection to ballots to be recorded. It was reported that ballots were only undertaken for internal appointments and were not used in any other context.

2. ELECTION OF VICE CHAIRMAN

Three nominations were received, one withdrew, and following a ballot in accordance with Standing Orders

IT WAS RESOLVED that Cllr M A Pearce be elected Vice Chairman for 2017/18.

3. APOLOGIES FOR ABSENCE

Cllr Billy Evans

Cllr M Hold, JP

Cllr S R Hillman

Cllr Mrs M Lyon

Absent:

Cllr H T M Saville

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

FINANCE & GENERAL PURPOSES COMMITTEE

Name:	Item:	Personal or Prejudicial
Cllr Mrs C Beard	11. Conwy CBC Keep it Clean campaign	Personal. Member of Conwy CBC
Cllr F Bradfield	11. Conwy CBC Keep it Clean campaign	Personal. Member of Conwy CBC
Cllr P C Evans, JP	11. Conwy CBC Keep it Clean campaign	Personal. Member of Conwy CBC
Cllr G J T Robbins	11. Conwy CBC Keep it Clean campaign	Personal. Member of Conwy CBC

5. MINUTES

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 21st April 2017 were received and signed by the Chairman.

6. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

The Chairman of Planning & Transportation Committee brought to the attention of members that Llandudno Cricket Club had this week suffered vandalism to all three pitch covers. In view of the inclement weather, it was vital for the Club to protect the pitch for all users. Whilst the Club was speaking to their insurers and temporary repairs had been made, it was unlikely that the insurance would cover, and replacement covers would be needed at a cost of around £1,500 each.

***IT WAS RESOLVED** that Llandudno Town Council allocate £1,500 from the Community Fund for a replacement pitch cover for Llandudno Cricket Club, subject to confirmation that the Club's insurers would not cover, a quote for a replacement cover, and reassurance that the cover would be looked after, and to delegate to the Finance Chairman and Vice Chairman to progress.*

7. TO RECONFIRM FINANCE AND GENERAL PURPOSES SUB COMMITTEES AND WORKING PARTIES AND APPOINT MEMBERS

Members had been previously circulated with a list of Finance and General Purposes Sub Committees and Working Parties. It was noted that under the Council's Standing Orders, the Mayor would be a voting member of every Sub Committee, and that the Chairman and Vice Chairman of Finance & General Purposes Committee would be members of every Sub Committee, unless they signified to the contrary.

7.1 Civic Sub Committee (restricted 7):

***IT WAS RESOLVED** that, in addition to the Mayor and Chairman and Vice Chairman of Finance & General Purposes Committee, the following members be elected to the CIVIC SUB COMMITTEE 2017/18: Cllr P C Evans, JP, Cllr D J Hawkins, Cllr G J T Robbins, Cllr I Turner.*

7.2 Staffing Sub Committee (restricted 7):

***IT WAS RESOLVED** that, in addition to the Mayor and Chairman and Vice Chairman of Finance & General Purposes Committee, the following members be elected to the STAFFING SUB COMMITTEE 2017/18: Cllr Mrs L Emery, Cllr Miss A O'Grady, Cllr Miss C Marubbi, Cllr Mrs M Wigzell.*

FINANCE & GENERAL PURPOSES COMMITTEE

7.3 Grants Sub Committee (*restricted 7*):

IT WAS RESOLVED that, in addition to the Mayor and Chairman and Vice Chairman of Finance & General Purposes Committee, the following members be elected to the GRANTS SUB COMMITTEE 2017/18: Cllr Mrs C Beard, Cllr Miss A O'Grady, Cllr G J T Robbins, Cllr Mrs M Wigzell.

7.4 HM The Queen's Birthday Commemorations WP

IT WAS RESOLVED that HM The Queen's Birthday Commemorations WP 2016/17 be discontinued.

7.5 Standing Orders Working Party:

IT WAS RESOLVED that the STANDING ORDERS WORKING PARTY 2017/18 be left in abeyance as it did not need to meet at present, but that when re activated it would include one Councillor from each ward.

7.6 Tram Shelter Working Party:

IT WAS RESOLVED that membership of the TRAM SHELTER WORKING PARTY 2017/18 would be as previous: The Mayor, Chairman of Finance & General Purposes Committee, Chairman of Community Services & Tourism Committee, Chairman of Planning & Transportation Committee, Gogarth County Ward members.

7.7 Boundaries Sub Committee:

IT WAS RESOLVED that membership of the BOUNDARIES SUB COMMITTEE 2017/18 would be: The Mayor, F&GP Chairman & Vice Chairman, and one Councillor from each ward (excluding Craig y Don which was already represented) (Gogarth: Cllr HTM Saville, Mostyn: Cllr Mrs J Jones; Penrhyn: Cllr Mrs M Wigzell, Tudno: Cllr Miss A O'Grady)

Cllr Mrs L. Emery left the meeting.

8. CLERKS FINANCIAL REPORTS FOR APRIL & MAY 2017

IT WAS RESOLVED that the financial reports for April and May 2017 be received.

9. TO APPOINT BANK SIGNATORIES

IT WAS RESOLVED that Llandudno Town Council re-appoint Cllr PC Evans, JP, Cllr Mrs M Lyon and Cllr M A Pearce as signatories, and appoint new signatory Cllr F. Bradfield, for the Town Council accounts.

IT WAS FURTHER RESOLVED that Cllr F. Bradfield be appointed as the new signatory for the Mayor's Charity Account.

10. ANNUAL REVIEW OF THE TOWN COUNCIL'S FINANCIAL CONTROLS AND ASSET REGISTER

- Internal Financial Regulations 2017/18.

FINANCE & GENERAL PURPOSES COMMITTEE

- Financial Risk Assessment 2017/18.
- Annual Investment Strategy 2017/18.
- Asset Register 2017/18

The Clerk reported that these regulations would be reviewed with the new Chairman in 2017.

IT WAS RESOLVED that Llandudno Town Council approve the Internal Financial Regulations, the Financial Risk Assessment, the Annual Investment Strategy and the Asset Register for 2017/18.

The Clerk asked members to consider engaging an Asset Valuer to review all assets and provide up to date valuations and **IT WAS RESOLVED to do so.**

11. CONWY CBC: CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005/ENVIRONMENTAL PROTECTION ACT 1990

To consider a request from Conwy CBC for Town/Community Councils and local communities to work with the local authority 'Keep it Clean - No Messing' team to address the issue of dog fouling specifically, through various means such as increased patrols, letter drops, site specific signage, and mobile CCTV.

Funding for signage, mobile CCTV and marketing materials was sought from Town/Community Councils and was detailed as: mobile CCTV at £350 each; Signage at £20 or £35 each depending on type; and marketing materials at £200. Information on complaints and general information about the scheme had also been received and members noted that there would be an emphasis on education and community engagement. There was general support expressed for dealing with waste, and better education and encouragement of good behaviour, however, Conwy CBC's responsibilities were also referred to along with the need for better signage and waste bins. The merits of mobile CCTV were discussed and the funding of two mobile units was supported. Concerns were, however, raised regarding enforcement activities in the Town - hope was expressed that this would be looked at by Conwy CBC -, whether CCTV eliminated the problem, and whether Town Councils should be associated with surveillance. Cllr M. Pavey asked for his concerns about enforcement activities, and surveillance, to be recorded in the Minutes. It was reported by a member that enforcement officers wore cameras which recorded the whole situation, that this footage was reviewed if a complaint was received, and that there had been no recent cases where complaints were substantiated.

IT WAS RESOLVED that Llandudno Town Council fund two mobile CCTV cameras for exclusive use within Llandudno, and £300 for signage for use within Llandudno, from the Community Fund, and that the Committee would welcome a report back at a future date.

12. REQUESTS FOR FUNDING

12.1 Ysgol Craig y Don and Ysgol Tudno: applications for financial support towards attendance at the National Urdd Eisteddfod, Bridgend. **IT WAS RESOLVED that Llandudno Town Council support the attendance of the two schools at the National Urdd with £500 each from the Community Fund and to send a congratulatory letter to them, and Ysgol Glanwydden.**

FINANCE & GENERAL PURPOSES COMMITTEE

North Wales Choral Festival Sponsorship 2017. The Town Council provided an annual grant of £1,000, however, an additional £500 was being sought towards the 2017 Festival. **IT WAS RESOLVED** *to continue to contribute the annual grant of £1,000.*

12.2 Conwy Valley/Llandudno Group of WI's: request for £100 for an event. **IT WAS RESOLVED** *that Llandudno support the event with the £100 requested, from the Ad hoc Grants budget.*

12.3 TVWstock (formerly Phabstock): application for funding towards the annual music festival on Llandudno Promenade. Extensive paperwork and accounts had been received with the application. Members spoke in support of the annual event which did much to attract visitors to the Town and was successful. **IT WAS RESOLVED** *that Llandudno Town Council support TVWStock (formerly Phabstock) with £500 from the Ad hoc Grants budget.*

13. REVIEW OF ELECTORAL ARRANGEMENTS FOR THE COUNTY BOROUGH OF CONWY

(consultation period 02 June – 24 August 2017)

IT WAS RESOLVED *to refer the 'Review of Electoral Arrangements for the County Borough of Conwy' to the Boundaries Sub Committee.*

14. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES AND WORKING PARTIES

None to date.

15. CORRESPONDENCE RECEIVED

15.1 Conwy CBC: nomination of Community/Town Councillor for Membership of the Standards Committee *(response date 12 June 2017)*

IT WAS RESOLVED *that Llandudno Town Council nominate Cllr I. Turner for consideration as a Community Committee Member on the Conwy CBC Standards Committee.*

15.2 An email from B2 Business Systems providing reassurance to the Town Council regarding Cyber-attacks was received. Reference in the email to new General Data Protection Regulations from 2018 was also noted and it was suggested that Conwy CBC might be able to assist Town & Community Councils with this if it applied to them.

15.3 Seafarers UK – Fly the flag for Merchant Navy Day, 3rd September 2017. **IT WAS RESOLVED** *to refer this to the Civic Sub Committee.*

16. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as **Friday 14th July 2017 at 7.00pm.**