

FINANCE & GENERAL PURPOSES COMMITTEE

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 13th July 2018

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr Frank Bradfield - Chairman

Cllr D J Hawkins - The Mayor

Cllr Mrs C Beard

Cllr A W Bertola

Cllr B B Bertola

Cllr F Davies

Cllr Mrs L G Emery

Cllr P C Evans, JP

Cllr M Hold, JP

Cllr Mrs J Jones

Cllr Mrs M Lyon

Cllr Miss C Marubbi

Cllr Miss A O'Grady

Cllr M J Pavey

Cllr G J T Robbins

Cllr H T M Saville

Cllr I Turner

16. APOLOGIES FOR ABSENCE

Cllr S Hillman

Cllr M A Pearce

Cllr Mrs M Wigzell - Vice Chairman

17. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

Name:	Item:	Personal or Prejudicial
Cllr G J T Robbins	22.2 Mostyn Gallery & Llawn Festival.	Prejudicial: Member of Mostyn Board
Cllr M J Pavey	22.2 Mostyn Gallery & Llawn Festival.	Prejudicial: Member of Mostyn Board

18. TO RECEIVE A PRESENTATION FROM CONWY CBC ON FUTURE EVENTS

The Chairman welcomed Sarah Ecob, General Manager, and Claire Turner, Creative Producer, Venue Cymru, Conwy CBC, and members received a presentation on proposed events. Mrs Ecob outlined that the event proposed for 2018, 'The Year of the Sea' would now move to 2019 'The Year of Discovery'. The aim of these major events was not only to increase tourism and the local economy but to also develop year round tourism and show case the area and facilities.

Ms Turner outlined the proposed event for 2019, the 'Orme'. This world class event, in partnership with other bodies, would provide a main show but also many opportunities for community groups and young people to be involved. In addition to a main show, there would be a parade, a Pierott project, engagement activities, a Song of the Orme, poetry events, walks,

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talks, music and brass bands. Partnership working with other stakeholders in the town and opportunities for young people to get involved with all aspects were particularly highlighted, as was promotion and TV/media development. Following 2019, there would be continued smaller events and activities over a further three years, e.g. a parade and projections, and from start to finish there would be a robust evaluation process and economic and social impact assessments. A video was also shown of a similar 2015 event: 'A journey of Welsh myth and magic' at the Wales Millennium Centre. Conwy CBC was seeking partnership involvement and funding and it was asked whether an application could be submitted to the Town Council in 2018 for £30,000 funding.

Members asked detailed questions about partnership involvement and funding commitments for the proposed event and sought clarification about the funding sought from the Town Council and whether this would be an annual request. Conwy CBC was looking to put together a package of different funders and the funding sought from the Town Council was for the 2019 event and the work leading up to it. If this figure was not viable, other funders could be approached to assist any shortfall. Conwy CBC had identified funding towards the following years' events, but additional funding might be needed for the parades. Members flagged the already high level of annual grants provided by the Town Council to community and voluntary groups in the Town and that these were a priority for funding, however, as the event was at an embryonic stage that Conwy CBC would be welcome to submit a grant application with more detail and information regarding funding commitments and partner organisations for consideration in due course. The Chairman thanked Mrs Ecob and Ms Turner for the presentation and discussion.

19. MINUTES

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 8th June 2018 were received and signed by the Chairman.

20. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

Exempt Information EX 9/2018

Reason for the exemption: the consideration of confidential information relating to the grants process and applications.

IT WAS RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded from this item under Standing Order 37, and they were instructed to withdraw.

Cllr M Hold JP left the meeting.

Members discussed the Town Council reviewing again in 2018 the grant application forms, procedures, and grants policy to ensure continued due diligence on applications received.

The public were invited to return.

21. CLERKS FINANCIAL REPORTS FOR JUNE 2018

IT WAS RESOLVED that the financial reports for June 2018 be received.

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The Chairman updated members on the grants contingency budget, Community Fund, and the General Development Fund. It was reported that £1,000 previously allocated in the Community Fund for a Conwy CBC 'Keep it clean' campaign had never been requested and **IT WAS RESOLVED** *to put this funding back into the Community Fund.*

22. TO CONSIDER REQUESTS RECEIVED FOR FUNDING

22.1 Application received from Twwstock charity music festival, 26 August 2018. Whilst members discussed that they were minded to support, latest accounts had not been received with the paperwork and **IT WAS RESOLVED** *to request further information and to defer this item to Council for consideration.*

22.2 Mostyn Gallery: Llawn Festival September 2018.

Cllr GJT Robbins and Cllr MJ Pavey declared prejudicial interests and left the meeting.

It was discussed that the Town Council had annually supported this Festival and noted that the Festival had not been confirmed when annual grants for 2018/19 had been considered in November 2017. **IT WAS RESOLVED** *to support the 2018 Llawn Festival with £2,000 from the ad hoc grants budget.*

Cllr GJT Robbins and Cllr MJ Pavey returned to the meeting.

22.3 Llandudno Chamber of Trade Bid viability grant and funding sought from the Town Council. It was discussed that there were good reasons why Towns might have bids, however, concern was expressed that, whilst this seemed commendable, the elements of the bid could be formulated by Conwy CBC, Mostyn Estates Ltd and the Town Council. It was also reported that Conwy CBC had not yet discussed or committed to a bid, as indicated in the application. Therefore, **IT WAS RESOLVED** *to reject the application.*

23. CORRESPONDENCE RECEIVED

There was no correspondence received.

24. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES AND WORKING PARTIES

24.1 Staffing Sub Committee held 14th May 2018.

IT WAS RESOLVED *that the recommendations of the Staffing Sub Committee, held 14th May 2018 be approved and accepted.*

24.2 To consider a report from the Staffing Sub Committee

Exempt Information EX 10/2017

Reason for the exemption: the consideration of confidential information relating to staff

IT WAS RESOLVED *that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded from this item under Standing Order 37, and they were instructed to withdraw.*

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The Clerk left the meeting for this item.

Members undertook a review of the staff training budget and staff salaries as this had not been undertaken for a while. Members discussed the increasing workloads and demands on staff and that staffing levels may also need to be reviewed at a future date. Following a review ***IT WAS RESOLVED*** *that for 2018/19 the staff training budget be increased to £1,500 to meet increasing workloads and new requirements and that salaries be determined as follows: Town Clerk (scp 43) Deputy Town Clerk (scp 32) and Assistant Clerk (scp 22, pro rata).*

The public were invited to return.

25. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as **Friday 21st September 2018 at 7.00pm.**