



CYNGOR · TREF  
LLANDUDNO  
TOWN · COUNCIL

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Dear applicant,

**Applications for grant funding 2019 - 2020**

Please find enclosed a copy of Llandudno Town Council's Grant Application Form for the financial year 2019 - 2020. If your organisation wishes to be considered for funding in the coming year, please fully complete the form and return it, together with a copy of your latest audited accounts, to the Town Council Office by **Friday, 26<sup>th</sup> October 2018**. If your organisation is in the first year of operation we will require a copy of your latest bank statement. A copy of the Town Council's grants policy is enclosed which provides details of who is eligible to apply for grant funding.

Please note that the Grants Sub-Committee will not normally consider annual grant applications which are submitted without latest audited accounts (unless the group is in its first year of operation) or late applications.

Hand delivered applications should not be left at the Town Hall reception (which is part of the County Council), but should be delivered to the Town Council Office, situated on the second floor of the Town Hall. Opening hours are 9am - 3pm, Monday - Friday.

Please note that the Town Council has limited funds available for the awarding of grants and that the number of applications each year always exceeds the budget available. Please also note that grant awards over £2,500 will be paid in two instalments.

We will acknowledge all applications received and notify applicants in due course whether their grant application has been successful, in whole or in part.

Yours sincerely,

Tessa Wildermoth  
Town Clerk & Financial Officer