

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 17th July 2015

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr T R Davies – Chairman

Cllr Glynne Davies – Vice Chairman

Cllr Mrs J Audus-Williams

Cllr Miss C A Marubbi

Cllr M Bullock, JP

Cllr Miss A O'Grady

Cllr F Davies

Cllr GJT Robbins

Cllr Billy Evans

Cllr G O Roberts

Cllr P C Evans, JP

Cllr D N Sutcliffe

Cllr Mrs I L Groom

Cllr Mrs M Wigzell

Cllr Mrs J Jones

Cllr M Williams

Cllr Mrs M Lyon

14. APOLOGIES FOR ABSENCE

Cllr F Bradfield – The Mayor (*Civic engagement*)

Cllr T Dewar

Cllr B B Bertola

Cllr D J Hawkins

Cllr G Burchett

Cllr J D Hold

Cllr Mrs P Burchett

Cllr M A Pearce

Cllr G Davies

Cllr Mrs A M Yates

Absent:

Cllr J E Ridler

15. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

Name:	Item:	Personal or Prejudicial
Cllr M Bullock, JP	20.2 Penrhyn Bay Community Library: request for funding.	Prejudicial: Member of the Library Committee
Cllr Mrs M Wigzell	20.2 Penrhyn Bay Community Library: request for funding.	Prejudicial: Member of the Library Committee

16. MINUTES.

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 12th June 2015 were received and signed by the Chairman.

17. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

There were none.

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18. CLERKS FINANCIAL REPORTS FOR JUNE 2015

The reports included a breakdown of monthly income received at North Western Gardens Public conveniences from 2006 – 2015 and an update on community and other funds.

IT WAS RESOLVED *that the financial statements for June 2015, including breakdown of monthly income received at North Western Gardens Public Conveniences 2006-2015, be received.*

19. TO RECEIVE UPDATES ON THE FOLLOWING

19.1 Relocation of the White Rabbit Statue, and to consider any further requirements for the site. Members commented on the excellent event held at the West Shore Shelter on Saturday 11th July 2015 to unveil the White Rabbit Statue. There had been an excellent turnout and several guest speakers. Thanks were expressed to all involved, particularly Sculptor Nick Elphick. Members considered any further requirements for protection of the statue and signage. It was noted that planning permission would be required to erect any fencing or the previous cage.

IT WAS RESOLVED *that the West Shore Shelter Working Party meet to consider any options for the greater protection of the White Rabbit statue, and appropriate signage, and that in order to facilitate this, the Working Party be delegated to proceed.*

19.2 Gwynt y Mor Community Fund Launch, held 1st July 2015. Members had been circulated with a report on the launch and the fund. There were two types of grant on offer: up to £10,000 (simple application form) and over £10,000 (two stage application process). Any application would need to support the delivery of at least one of the fund's three themes: strong and sustainable communities, enterprising communities with economic growth, reducing poverty and in-equality.

IT WAS RESOLVED *that any project proposals from members for the Gwynt y Mor Community Fund be submitted to the Town Clerk.*

20. REQUESTS FOR FUNDING

20.1 Phabstock charity mini music festival, 29th-30th August 2015.

Members had been circulated with information on the Phabstock charity mini music festival to be held on 29th and 30th August 2015 on Llandudno promenade. A contribution towards the event was sought. It was noted that the event was financially managed through Phab's accounts.

IT WAS RESOLVED *that Llandudno Town Council provisionally support the Phabstock charity mini music festival on 29th/30th August 2015, with £800, subject to receipt of further information on funding already received and the shortfall identified.*

20.2 Penrhyn Bay Community Library Group: request for funding for signage. A double sided pedestrian direction sign near the library on Llandudno Road was sought, at an estimated cost

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of £200. Permission had been granted by Conwy CBC for a sign and a location map supplied.

IT WAS RESOLVED that Llandudno Town Council support the provision of a double sided bilingual pedestrian sign for Penrhyn Bay Community Library, as approved by Conwy CBC, up to £200.

21. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

None to date.

22. CORRESPONDENCE RECEIVED

22.1 A consultation from Conwy County Borough Council on the future provision of Registration Services in Conwy, response date 31st July 2015, was considered. It was noted that of the three Conwy CBC registration offices, the main office in Llandudno would remain operational with extended hours, but that Llanwrst and Colwyn Bay might close and the full range of services offered instead from Llandudno.

IT WAS RESOLVED to respond to the consultation questions on Conwy CBC Registration Services as follows: Q1: The Town Council considers that Llandudno is the main office and that the other two offices in Colwyn Bay and Llanwrst are not required, as is supported by the statistics. Q2: The extended opening hours are welcomed by the Town Council but it asks if consideration might be given to accommodating the public, on occasion, outside of normal opening hours, for example opening 11am to 7pm.

22.2 A Thank you letter from the Llandudno Museum in respect of funding towards its expansion was received.

22.3 An email and press release was received from Llandudno Lifeboat Station regarding a national 'Respect the Water' campaign, and a request to fly a flag on the promenade. Members were in full support of this excellent initiative, launched by the RNLI as a national drowning prevention campaign.

IT WAS RESOLVED that Llandudno Town Council erect a RNLI 'Respect the water' flag on the flagpole near the north shore lifeboat slipway.

IT WAS FURTHER RESOLVED to replace the Canadian Flag with the French flag removed from the above flagpole.

22.4 Thank you letters from organisations receiving annual grants 2015-16 (*list available at Office*) ***were received.***

22.5 An invitation had been received from North Wales Police for members to attend an Open Day at the old Llandudno Police Station on the 4th August 2015. Interested members were asked to notify the Office.

23. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as Friday 25th September 2015 at 7.00pm.

SCHEDULE OF ACCOUNTS JUN 2015**Llandudno Town Council**

All payments are made in accordance with the Governance and Accountability
in Local Councils (England and Wales) Practitioners Guide

Payments: £ 26,981.99 £ 2,101.42

Date	Item	Chq No	Total	Vat	Ledger
01/06/2015	Clwyd & Gwynedd ACF	11371	£ 45.00	£ -	Town Twinning
02/06/2015	Design2Print	11372	£ 132.00	£ 22.00	Bloom
02/06/2015	Xerox Finance	11376	£ 772.37	£ 123.33	Photocopier
02/06/2015	Conwy CBC	11377	£ 862.76	£ 143.80	Town Twinning
02/06/2015	Conwy CBC	11378	£ 100.25	£ -	Events support
02/06/2015	Petty Cash	11379	£ 100.00	£ -	Bloom/TT
09/06/2015	EPC Forestry	11380	£ 600.00	£ 100.00	Footpath Strimming
09/06/2015	Period Property Solutions	11381	£ 1,568.40	£ 261.40	WS Shelter Refurb
09/06/2015	Cllr G O Roberts	11382	£ 100.00	£ -	Members Allowance
09/06/2015	Ana's Florist	11383	£ 145.00	£ -	Civic
09/06/2015	British Gas	11384	£ 72.61	£ 3.45	NWG
09/06/2015	Tal Goed Nursery	11386	£ 578.40	£ 96.40	Bloom
09/06/2015	Paul B Smith Decorators	11387	£ 632.80	£ 112.00	War Memorial
09/06/2015	The Trinity Centre	11388	£ 80.00	£ -	Town Twinning
09/06/2015	Axis Cleaning Ltd	11389	£ 3,460.12	£ 576.69	NWG
11/06/2015	Flagmakers	11390	£ 916.95	£ 152.82	Flagpoles
11/06/2015	Employees	11391-4	£ 4,652.37	£ -	Salaries/Paye/NI
11/06/2015	Battys Nurseries	11395	£ 67.09	£ -	Bloom
17/06/2015	RJD Grounds Maintenance	11396	£ 417.00	£ -	Bloom/Gds Maintenance
17/06/2015	B2 Business	11397	£ 182.85	£ 30.47	Photocopier
17/06/2015	Mr R Berry	11398	£ 445.88	£ -	Bloom
19/06/2015	HMRC	11399	£ 1,508.52	£ -	Salaries/Paye/NI
19/06/2015	Gwynedd Co	11400	£ 748.84	£ -	Salaries/Paye/NI
19/06/2015	Mayors Charity Acct	11401	£ 1,000.00	£ -	Mayors Charity Acct
19/06/2015	Mrs Buffet	11402	£ 120.00	£ -	Alice
24/06/2015	Mr A Cuthbertson	11403	£ 40.00	£ -	Civic
24/06/2015	Conwy CBC	11404	£ 57.17	£ 9.53	Playground Insp
24/06/2015	Alpine Travel	11405	£ 3,044.00	£ -	Town Twinning
24/06/2015	Scottish Power	11406	£ 216.48	£ 10.31	Dec Lighting

24/06/2015	Thomas Fattorini	11407	£	217.56	£	36.26	Civic
24/06/2015	Cllr B Bertola	11408	£	13.95	£	-	Members Travel
24/06/2015	RJD Grounds Maintenance	11409	£	516.00	£	-	Bloom/Gds Maintenance
25/06/2015	Design2Print	11410	£	168.00	£	28.00	Bloom
26/06/2015	Cllr G J T Robbins	11411	£	800.00	£	-	Town Twinning
26/06/2015	Conwy CBC	11412	£	75.00	£	-	NWG
26/06/2015	Conwy CBC	11413	£	2,311.20	£	385.20	Bloom
26/06/2015	Talk Talk Business	11414	£	58.58	£	9.76	Phone/Broadband
30/06/2015	Petty Cash	11416	£	100.00	£	-	Petty
30/06/2015	Bank Charges	DD	£	54.84	£	-	Bank Charges

Receipts: Jun-15
Date: £ 4,800.23
Total

02/06/2015	NWG	£	10.00
03/06/2015	NWG	£	15.40
04/06/2015	NWG	£	19.60
05/06/2015	NWG	£	20.00
06/06/2015	NWG	£	12.40
07/06/2015	NWG	£	46.40
08/06/2015	NWG	£	42.00
09/06/2015	Town Twinning	£	150.00
09/06/2015	NWG	£	14.40
10/06/2015	NWG	£	16.80
10/06/2015	Town Twinning	£	130.00
11/06/2015	Town Twinning	£	130.00
11/06/2015	NWG	£	19.00
12/06/2015	Town Twinning	£	130.00
12/08/2015	NWG	£	18.00
15/08/2015	Town Twinning	£	1,785.00
15/08/2015	Town Twinning	£	170.00
13/06/2015	NWG	£	16.40
14/06/2015	NWG	£	27.60
15/06/2015	NWG	£	20.80
16/06/2015	NWG	£	16.00
17/06/2015	Town Twinning	£	130.00
17/06/2015	NWG	£	12.80
18/06/2015	NWG	£	17.40
19/06/2015	NWG	£	27.20
22/06/2015	Town Twinning	£	680.00
20/06/2015	NWG	£	15.00
21/06/2015	NWG	£	44.80

22/06/2015	NWG	£	29.00
22/06/2015	Town Twinning	£	85.00
23/06/2015	NWG	£	17.60
23/06/2015	Town Twinning	£	373.00
24/06/2015	NWG	£	19.80
25/06/2015	NWG	£	14.80
26/06/2015	NWG	£	16.80
26/06/2015	Town Twinning	£	170.00
27/06/2015	NWG	£	19.40
28/06/2015	NWG	£	24.80
29/06/2015	Town Twinning	£	255.00
30/06/2015	NWG	£	15.60
30/06/2015	Bank Int	£	5.63
30/06/2015	NWG	£	16.80

Llandudno Town Council 2015/16

Bank - Cash and Investment Reconciliation as at 30 June 2015

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	Reserve A/C 76618765	131 012.14
1	Current A/C 03630676	250.00
2	Fixed Rate Deposit A/c	44 776.62
3	Community Fund A/c	2 462.14
4	General Development Fund A/c	81 673.59
5	Petty Cash	139.63
		260,514.12
<u>Unpresented Payments</u>		
1	13/05/2015 011293	250.00
1	20/05/2015 011327	500.00
1	20/05/2015 011328	1 500.00
1	20/05/2015 011331	100.00
1	20/05/2015 011335	400.00
1	20/05/2015 011336	400.00
1	20/05/2015 011337	200.00
1	20/05/2015 011338	300.00
1	20/05/2015 011348	1,000.00
1	20/05/2015 011363	1,000.00
1	09/06/2015 011382	100.00
1	09/06/2015 011386	578.40
1	11/06/2015 011395	67.09
1	24/06/2015 011403	40.00
1	24/06/2015 011404	57.17
1	24/06/2015 011405	3,044.00
1	24/06/2015 011406	216.48
1	24/06/2015 011407	217.56
1	24/06/2015 011408	13.95
1	24/06/2015 011409	516.00
1	24/06/2015 011410	168.00
1	26/06/2015 011412	75.00
1	26/06/2015 011413	2,311.20
1	26/06/2015 011414	58.58
1	17/03/2015 011197	289.78
		13,403.21
		247,110.91
<u>Receipts not on Bank Statement</u>		
0	30/06/2015 All Receipts Cleared	0.00
		0.00
Closing Balance		247,110.91
<u>All Cash & Bank Accounts</u>		
	Current/Business Reserve A/c	117,875.73
	Fixed Rate Deposit A/c	44,776.62
	Community Fund A/c	2,462.14
	General Development Fund	81,873.59
	Petty Cash	139.63

Llandudno Town Council 2015/16

Bank - Cash and Investment Reconciliation as at 30 June 2015

<u>Account Description</u>	<u>Balance</u>
Other Bank & Cash Balances	0.00
Total Bank & Cash Balances	<u>247,127.71</u>