

## COUNCIL MEETING

Llandudno Town Council  
 Minutes of a meeting of Llandudno Council  
 Held on Friday 20th January 2017, 7.00pm  
 Council Chamber, Town Hall, Lloyd Street, Llandudno

### Those Present:

Cllr Miss C Marubbi –The Mayor

Cllr F Davies – Deputy Mayor

Cllr Mrs J Audus-Williams

Cllr D J Hawkins

Cllr B B Bertola

Cllr Ms P Hebron

Cllr F Bradfield

Cllr M Hold, JP

Cllr M Bullock, JP

Cllr Mrs J Jones

Cllr G I Davies

Cllr Mrs M Lyon

Cllr T R Davies

Cllr M A Pearce

Cllr T Dewar

Cllr G J T Robbins

Cllr P C Evans, JP

Cllr D N Sutcliffe

Cllr Mrs I L Groom

Cllr M Williams

The Mayor's Chaplain, the Reverend Beverley Ramsden, offered prayers prior to the meeting.

### 64. APOLOGIES

Apologies were received from the following:

Cllr G Davies

Cllr Miss A O'Grady

Cllr B Evans

Cllr Mrs M Wigzell

Cllr Mrs D Good

Cllr Mrs A M Yates

Cllr Mrs J E Haworth

Absent:

Cllr G O Roberts

Cllr J E Ridler

### 65. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT

There were no interests declared.

### 66. URGENT ITEMS

There were none.

### 67. MINUTES OF THE COUNCIL

The following minutes were approved and signed as a correct record:

Council

Held on Friday 9th December 2016.....

199 - 203

---

## COUNCIL MEETING

---

### 68. MAYORAL ANNOUNCEMENTS

The Mayor welcomed Cllr Michael Hold, JP, and congratulated him on his recent co-option to Mostyn Ward. The Mayor also looked forward to welcoming Mr Turner, the other councillor co-opted to Mostyn Ward, on his return.

The Mayor had attended a number of engagements since the last meeting of the Council. These included a variety of Christmas carol services and concerts, visiting patients at Llandudno Hospital and St David's Hospice on Christmas Day, participating in the Lions Club of Llandudno Boxing Day Dip, attending Take pART at Venue Cymru, and attending the Royal British Legion North Wales District Conference.

### 69. MINUTES OF THE COMMITTEES

The following minutes were approved as a correct record:

Planning and Transportation Committee

Held on Wednesday 7<sup>th</sup> December 2016..... 194 - 198

Includes:

- Transport & Public Rights of Way Sub Committee, held 17<sup>th</sup> October 2016 (pages 198 i-iv)

Planning and Transportation Committee

Held on Wednesday 4<sup>th</sup> January 2017..... 204 – 208

*It was reported that 0/43535: sign at co-operative store, should read 'Croeso' and this would be amended accordingly.*

Community Services Sub Committees:

- Llandudno in Bloom Sub Committee, held 9<sup>th</sup> November 2016 (pages 209-211)
- Christmas Parade Sub Committee, held 22<sup>nd</sup> November 2016 (pages 212 - 213)
- Llandudno in Bloom Sub Committee, held 7<sup>th</sup> December 2016 (pages 214 – 216)

Finance and General Purposes Committee

Held on Friday 13<sup>th</sup> January 2017..... 217 – 231

### 70. TO CONFIRM THE BUDGET AND PRECEPT FOR 2017/18

Members had been previously circulated with the draft budget, as approved at a meeting of the Finance & General Purposes Committee, 13<sup>th</sup> January 2017. A consideration was also made of monies held in accounts and reserves. The precept and tax base would be less than in 2016/17.

***IT WAS RESOLVED that the Town Council approve the budget for 2017/18, and a precept of £429,956.02, as attached as appendix one.***

### 71. TO DISCUSS OR NOTE CONSULTATIONS OR ITEMS OF CORRESPONDENCE RECEIVED

71.1 Consultation from British Telecom: intended public payphone removals. (*consultation ends 26.03.2017*) Concerns were expressed over the proposed removal of PCO Mowbray Road, as there had been a higher number of calls per annum (295)

---

## COUNCIL MEETING

---

compared to other phones on the list. However, concern was also expressed regarding whether the phone was of genuine local need and use or subject to anti-social misuse, and whether this should be brought to the attention of North Wales Police.

***IT WAS RESOLVED*** to respond to the British Telecom consultation on the removal of public payphones that the payphone kiosk at Mowbray Road, Llandudno, not be removed at this time and monitored for the coming year.

***IT WAS FURTHER RESOLVED*** to write to British Telecom and ask for data regarding calls from the Mowbray Road payphone to help ascertain whether the phone box was of local need.

71.2 Information received from Conwy CBC Social Services regarding the Dewis website to access local services was discussed. It was raised that this website might be relevant to the work of the Town Council, as the it listed resources available to people to improve their health and well-being, and ***IT WAS RESOLVED*** that Llandudno Town Council register accordingly.

### **72. QUESTIONS UNDER STANDING ORDER No. 12 PREVIOUSLY NOTIFIED TO THE CLERK.**

There were none received.

### **73. TO NOTE THE DATE OF THE NEXT MEETING.**

It was noted that the next meeting of the Council would be on Friday 17th March 2017 at 7.00 pm in the Council Chamber, Town Hall.



LLANDUDNO TOWN COUNCIL

BUDGET 2017-18



**INCOME**

INCOME (excludes Precept)	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Bank Interest	-£ 200.00	£ 152.00	-£ 180.00	-£ 180.00
Grounds maintenance (footpaths)	-£ 1,000.00	-£ 1,000.00	-£ 1,000.00	-£ 1,000.00
Fireworks/Laser show	-£ 1,300.00	£ -	£ -	-£ 1,200.00
Llandudno in Bloom	-£ 1,000.00	-£ 1,500.00	-£ 1,500.00	-£ 1,500.00
North Western Gardens Toilets	-£ 6,500.00	-£ 2,800.00	-£ 3,000.00	£ -
Decorative Lighting	-£ 500.00	£ 500.00	£ 500.00	-£ 500.00
Christmas Parade	-£ -	£ -	-£ 1,000.00	-£ 500.00
Town Twinning	-£ 9,000.00	£ 8,370.00	-£ 8,370.00	-£ 8,500.00
Miscellaneous	-£ 100.00	-£ 67.00	-£ 67.00	-£ 100.00
<b>Total</b>	<b>-£ 19,600.00</b>	<b>£ 3,351.00</b>	<b>-£ 14,617.00</b>	<b>-£ 13,480.00</b>

**EXPENDITURE**

ADMINISTRATION/OVERHEADS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Town Hall rent (CCBC reviewed 2016)	£ 14,810.00	£ 14,900.00	£ 14,900.00	£ 14,900.00
Telephone/Broadband	£ 700.00	£ 450.00	£ 600.00	£ 700.00
Insurance (renewal date 01/04/2020)	£ 3,700.00	£ 3,594.00	£ 3,594.00	£ 3,594.00
Stationery/office supplies	£ 3,000.00	£ 2,520.00	£ 3,000.00	£ 3,000.00
Printing/photocopier	£ 5,000.00	£ 4,688.00	£ 5,500.00	£ 6,000.00
Postage	£ 2,000.00	£ 1,690.00	£ 1,690.00	£ 1,500.00
IT/Website/Translation	£ 5,000.00	£ 4,574.00	£ 5,000.00	£ 5,000.00
Office maintenance	£ 1,000.00	£ 286.00	£ 286.00	£ -
Bank charges	£ 750.00	£ 489.00	£ 650.00	£ 650.00
<b>Sub Total</b>	<b>£ 35,960.00</b>	<b>£ 33,191.00</b>	<b>£ 35,220.00</b>	<b>£ 35,344.00</b>

Fixed by CCBC until 2021

Fixed to 2020

£400 credit from 2016 to carry over

Carry over £700 to 17/18

ELECTIONS/AUDIT	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Internal Audit	£ 900.00	£ 32.00	£ 930.00	£ 950.00
External Audit	£ 650.00	-£ 500.00	£ 650.00	£ 650.00
Elections 2017	£ -	£ 1,581.00	£ 1,581.00	£ 21,000.00
<b>Sub Total</b>	<b>£ 1,550.00</b>	<b>£ 1,113.00</b>	<b>£ 3,161.00</b>	<b>£ 22,600.00</b>

Est'd £4,000-£4,500 per ward

SUBSCRIPTIONS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
NAMWALC	£ 250.00	£ 142.00	£ 200.00	£ 200.00
SLCC & Other Subs	£ 400.00	£ 235.00	£ 300.00	£ 300.00
<b>Sub Total</b>	<b>£ 650.00</b>	<b>£ 377.00</b>	<b>£ 500.00</b>	<b>£ 500.00</b>

MEMBERS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Members Allowance (20 members)(IRP)	£ 2,300.00	£ 2,300.00	£ 2,300.00	£ 3,000.00
Members Travel expenses	£ 400.00	£ 172.00	£ 200.00	£ 250.00
Members Training	£ -	£ -	£ -	£ 2,000.00
Sub Total	£ 2,700.00	£ 2,472.00	£ 2,500.00	£ 5,250.00

Allowance est's £150

New budget line

STAFF & RELATED COSTS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Employees	£ 88,000.00	£ 63,000.00	£ 86,000.00	£ 88,000.00
Staff Training & eye tests	£ 300.00	£ 479.00	£ 479.00	£ 500.00
Sub Total	£ 88,300.00	£ 63,479.00	£ 86,479.00	£ 88,500.00

CIVIC	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Civic Sub Committee	£ 17,000.00	£ 12,400.00	£ 13,500.00	£ 14,000.00
Civic Traffic Management	£ 3,500.00	£ 6,314.02	£ 6,314.02	£ 6,500.00
Civic Allowances (Mayor and Deputy)	£ 2,500.00	£ 2,000.00	£ 2,500.00	£ 2,500.00
3 x Chairmens Allowances (IRP)	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
Civic Freedom Parade (2018/19)	£ -	£ -	£ -	£ -
Sub Total	£ 24,500.00	£ 22,214.02	£ 23,814.02	£ 24,500.00

Actual includes a late bill for 15/16

MAYORS CHARITY FUND	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Mayors Charity Fund	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Sub Total	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00

SUB COMMITTEES WITH BUDGET	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Llandudno In Bloom Sub Ctee	£ 20,000.00	£ 14,811.00	£ 15,000.00	£ 20,000.00
Christmas Parade Sub Ctee	£ 9,000.00	£ 5,713.00	£ 9,000.00	£ 10,500.00
Decorative & Christmas Lighting	£ 46,000.00	£ 18,500.00	£ 46,000.00	£ 46,000.00
Decorative Lighting Contingencies	£ 10,000.00	£ 6,099.00	£ 10,000.00	£ 10,000.00

Carry over £5,000 to 17/18  
Increase in 2017 due to loss of CCBC sponsorship

	£	17,000.00	£	4,000.00	£	4,000.00	£	17,000.00
Fireworks/Laser show	£	12,000.00	£	10,000.00	£	10,000.00	£	10,000.00
Town Twinning (mostly offset by income)	£	1,700.00	£	-	£	1,700.00	£	1,700.00
Alice in Wonderland Sub Ctee	£	10,000.00	£	772.00	£	1,200.00	£	1,000.00
Town Centre Improvements WP	£	10,000.00	£	2,000.00	£	5,000.00	£	10,000.00
Beach Working Party (feasibility study)	£	10,000.00	£	-	£	-	£	-
HM the Queen's WP	£	6,500.00	£	5,700.00	£	5,700.00	£	1,500.00
Sub Total	£	143,400.00	£	67,595.00	£	108,600.00	£	127,700.00

Offset by income

Carry over £5,000 from 2015 and £10,000 from 2016  
Carry over £800 16/17

FACILITIES/SERVICES/PROJECTS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Grounds maintenance	£ 7,000.00	£ 3,200.00	£ 7,000.00	£ 7,000.00
Grass cutting/memorials/play areas/dock/SSSI etc				
Projects General - Includes				
Happy Valley Lease (CCBC)	£ 1,875.00	£ -	£ -	£ 1,875.00
CCTV maintenance	£ 7,587.00	£ 7,587.00	£ 7,587.00	£ 7,587.00
CCTV 27 new cameras (2 yrs)	£ -	£ -	£ -	£ -
Gt Orme Goats	£ 1,000.00	£ -	£ -	£ -
Flagpoles/flags	£ 7,000.00	£ 2,650.00	£ 4,500.00	£ 1,200.00
CCBC Summer Playschemes	£ -	£ -	£ 6,090.00	£ 6,090.50
Litter bins	£ 2,500.00	£ -	£ -	£ 1,000.00
Community Toilet Scheme	£ 1,000.00	£ 1,300.00	£ 1,300.00	£ 1,300.00
West Shore Shelter Insurance	£ 120.00	£ 133.00	£ 133.00	£ 135.00
Conwy Walking Project	£ 100.00	£ 100.00	£ 100.00	£ 100.00
White Rabbit statue	£ 4,000.00	£ 2,616.00	£ 4,000.00	£ 2,000.00
North Shore Beach (Children's Corner)	£ -	£ -	£ -	£ 4,500.00
Community Notice Boards	£ -	£ -	£ -	£ 2,000.00
Public Conveniences	£ 36,000.00	£ 36,000.00	£ 36,000.00	£ -
Play areas (CCBC Partnership)	£ 10,000.00	£ -	£ -	£ -
Bus Shelters (CCBC Partnership: maint & new 36)	£ 10,000.00	£ 9,000.00	£ 9,000.00	£ 10,000.00
Professional Fees/Health & Safety	£ -	£ 900.00	£ 3,000.00	£ 3,000.00
Sub Total	£ 88,182.00	£ 63,486.00	£ 78,710.00	£ 47,787.50

Not claimed in 16/17

New cameras from Gen Dev Fund

Not needed at present

Maintenance/flags

£1,218.10 for 1x5 week session

13 participants 2016

Panels & planting

New budget line

Replacement programme

NWG redevelopment

Carry over unclaimed budget 16/17

Carry over £1,000

Health & Safety/HR

GRANTS	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Grants (community/vol orgs)	£ 83,947.57	£ 83,947.57	£ 83,947.57	£ 104,054.52
Grant contingencies	£ 9,000.00	£ 3,300.00	£ 7,000.00	£ 4,000.00
Llandudno Swimming Pool	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ -
Penrhyn Bay Community Library	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ -
Sub Total	£ 103,947.57	£ 98,247.57	£ 101,947.57	£ 108,054.52

Includes PBCL & Swimming Pool

Included in grants 17/18

Included in grants 17/18

COMMUNITY FUNDS - Top ups	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
Community Fund Top up (community projects)	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 3,000.00
Gen Development Fund (capital projects/CCBC)	£ -	£ -	£ -	£ -
<b>Sub Total</b>	<b>£ 4,000.00</b>	<b>£ 4,000.00</b>	<b>£ 4,000.00</b>	<b>£ 3,000.00</b>

**TOTALS**

	Estimate 16/17	Actual 31/12/16	Estimate to Year End	Estimate 17/18
<b>SUMMARY</b>	<b>£ 35,960.00</b>	<b>£ 33,191.00</b>	<b>£ 35,220.00</b>	<b>£ 35,344.00</b>
Administration	£ 1,550.00	£ 1,113.00	£ 3,161.00	£ 22,600.00
Election/Audit	£ 650.00	£ 377.00	£ 500.00	£ 500.00
Subscriptions	£ 2,700.00	£ 2,472.00	£ 2,500.00	£ 5,250.00
Members	£ 88,300.00	£ 63,479.00	£ 86,479.00	£ 88,500.00
Staff/related costs	£ 24,500.00	£ 22,714.02	£ 23,814.02	£ 24,500.00
Civic/Mayoral	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Mayor's Charity	£ 143,400.00	£ 67,595.00	£ 108,600.00	£ 127,700.00
Sub Committees with Budgets	£ 88,182.00	£ 63,486.00	£ 78,710.00	£ 47,787.50
Facilities and Services	£ 103,947.57	£ 98,247.57	£ 101,947.57	£ 108,054.52
Grants	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 3,000.00
Community Funds	£ 494,189.57	£ 357,174.59	£ 445,931.59	£ 464,236.02
<b>Total:</b>	<b>£ 494,189.57</b>	<b>£ 357,174.59</b>	<b>£ 445,931.59</b>	<b>£ 464,236.02</b>

Precept requirements:

2016/17	2017/18
£494,189.57	£ 464,236.02
-£ 19,600.00	-£ 13,480.00
-£ 15,000.00	-£ 20,800.00
<b>£459,589.57</b>	<b>£429,956.02</b>

Total Precept requirement:

/tax base 9290.15	/tax base 9286.97
£49.47	£46.30

Projected Reserves to 01/04/2017

General Reserves	£ 160,000.00
General Development Fund (capital projects)	£ 76,000.00
Community Fund	£ 7,300.00
Fixed rate deposit	£ 44,950.00
2016/17 budgets tfr to reserves 2017/18	-£ 46,526.00
<b>Total</b>	<b>£ 241,724.00</b>

Budget c/o to 17/18 (est'd)

Llandudno in Bloom	£5,000
Play areas (CCBC)	£10,000
Dec lighting contingency	£10,000
Beach WP	£15,000
HM The Queen WP	£800
Office maintenance	£726
Bus shelters	£1,000
TCI WP	£4,000
	£46,526