

## FINANCE & GENERAL PURPOSES COMMITTEE

### Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 20<sup>th</sup> April 2018

Council Chamber, Town Hall, Lloyd Street, Llandudno

#### Those Present:

Cllr Frank Bradfield – Chairman

Cllr M A Pearce – Vice Chairman

Cllr F Davies, The Mayor

Cllr Mrs J Jones

Cllr Mrs C Beard

Cllr Mrs M Lyon

Cllr A W Bertola

Cllr Miss C Marubbi

Cllr B B Bertola

Cllr M J Pavey

Cllr P C Evans, JP

Cllr I Turner

Cllr S R Hillman

Cllr H T M Saville

#### 59. APOLOGIES FOR ABSENCE

Absent:

Cllr Mrs L G Emery

Cllr Miss A O'Grady

Cllr D J Hawkins

Cllr G J T Robbins

Cllr M Hold, JP

Cllr Mrs M Wigzell

#### 60. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

Name:	Item:	Reason:	Personal or Prejudicial:
Cllr F Bradfield	61: Presentation by the RBL: 'Silent Soldiers project'	President and member of the Llandudno Royal British Legion.	Personal
	67.3 Llandudno Goldwing Light Parade funding application	Member of the LGLP Committee	Prejudicial.
Cllr P C Evans, JP	67.1 Funding application, Llandudno History Society	Member of the Society	Prejudicial

#### 61. PRESENTATION ON THE ROYAL BRITISH LEGION 'SILENT SOLDIERS' PROJECT

The Chairman welcomed Mr Peter Kingston, Chairman NW District RBL, and Mr Andy Green, RBL Community Fundraiser North Wales to the meeting. Mr Green outlined the work of the Royal British Legion and gave a presentation on the Appeal for 2018: the 'Silent Soldier' campaign to commemorate First World War Troops. The project was based on the repatriation of over 4m people returning home over two years at the end of the war, as well as those who never made it home. Local Authorities and businesses were being encouraged to support the campaign by sponsoring and displaying silhouettes from now until late 2018.

---

## FINANCE & GENERAL PURPOSES COMMITTEE

---

An example of a near life-size silhouette of a First World War 'Tommy', was shown and it was reported that they could be fixed in the ground, to buildings or even vehicles. Sponsors could have their name incorporated into the base and Welsh language/bilingual versions were available. The silhouettes, made by RBL Industries at the Poppy Village, Aylesford, were of durable recyclable plastic, and had zero scrap metal value to reduce any incidents of theft. Each silhouette also had its own ID code.

Mr Green also recounted where the money raised from the appeal would be spent and showed a video on the work of the RBL Centre for Blast Injury Studies, Imperial College, London. This centre was funded by the RBL for five years and its work on the treatment of the impact of blast injuries and in prosthetics was summarised. The video also emphasised the centres work on preventative measures to minimise blast impacts, such as adaptations to military vehicles, clothing ,and equipment. Members asked questions about the level of sponsorship (£250 per silhouette) and how many silhouettes other Councils had requested, to date. Mr Green also outlined other sponsorship items such as lamp post poppies. The Chairman and members thanked Mr Kingston and Mr Green for the excellent presentation and commended the work of the RBL. Mr Kingston and Mr Green left the meeting.

Members discussed sponsoring of the silhouettes and where to site, subject to the agreement of Conwy CBC or other property owner. Various sites were considered, including the flower beds at the War Memorial and Town Hall or having one in each ward. A proposal for five silhouettes, one for each ward, was lost and

**IT WAS RESOLVED that Llandudno Town Council sponsor four 'Silent Soldier' silhouettes from the Royal British Legion.**

**IT WAS FURTHER RESOLVED that the Town Clerk discuss with Coastal Team West, Conwy CBC, suitable sites to install the silhouettes and to report back to Council.**

### 62. MINUTES

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 12th January 2018 were received and signed by the Chairman. *The meeting of 02 March 2018 was postponed due to adverse weather.*

### 63. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

The Chairman of the Civic Sub Committee reminded members of the Sub Committee's previous discussion (29.11.17) regarding a request for additional names to be added to Llandudno war memorial, following detailed research on the fallen of WW1 who had a connection with Llandudno. Twelve-fourteen names had been submitted to the Town Council that had been considered by the applicants to have been omitted and the applicants had felt strongly that the names should be commemorated. Following further discussion with the applicant, it had been recognised that some names were either commemorated elsewhere, had tenuous links with Llandudno, or had outlived the war. Adding a plaque to the war memorial would also pose challenges in terms of symmetry and visual impact. The applicants suggestion that a suitable plaque be erected in one of the beds adjacent to the war memorial,

---

## FINANCE & GENERAL PURPOSES COMMITTEE

---

(subject to confirming which names to be included, type of plaque, and relevant permissions) was currently under consideration. The Chairman asked for Council's permission for the Civic Sub Committee to continue discussions and enquiries re permissions. The applicants would look at fundraising but asked the Town Council to lead on administration and arrangements as the successor of the Trustees who erected the war memorial.

In view of the timeframe to Remembrance Sunday and the need to agree on and expedite the request, **IT WAS RESOLVED** *that the Council delegate to the Civic Sub Committee to progress matters to a certain point and then report back to Council.*

### 64. CLERKS FINANCIAL REPORTS FOR JANUARY, FEBRUARY, AND MARCH 2018

The reports included updates on the Community and General Development Funds and petty cash.

**IT WAS RESOLVED** *that the financial statements for January, February, and March 2018 be received.*

*Cllr H T M Saville left the meeting.*

### 65. INTERNAL & EXTERNAL AUDIT

65.1 The Interim Internal Audit Report 2017/18 was considered **and accepted**. The Chairman commended the excellent report, which also highlighted the range of work undertaken by staff and the internal auditor for audits. It was noted that the auditor could find no issues with the Council's expenditure and that there was reference to the impact of new data protection regulations on Councils.

65.2 The re-appointment of the Internal Auditor, JDH Business Services Ltd, for 2018/19 **was approved**.

65.3 Wales Audit Office: a Financial Management & Governance in Local Councils Report 2016/17 **was received**. The Chairman highlighted key areas in the report and commended the Council for its excellent work in meeting audit requirements and compliance.

### 66. ADOPTION OF A REVISED HEALTH AND SAFETY

66.1 An updated Health & Safety Policy, from the Town Council's H&S adviser, Safety Focus, **was received and adopted**. (appendix one)

### 67. TO CONSIDER REQUESTS FOR FUNDING

67.1 Llandudno & Colwyn Bay History Society: £70 sought for a projector screen.  
*Cllr PC Evans JP declared a prejudicial interest and left the meeting for this item.*

**IT WAS RESOLVED** *that Llandudno Town Council approve the £70 request from Llandudno & Colwyn Bay History Society for a projector, from the ad-hoc grants budget.*

---

## FINANCE & GENERAL PURPOSES COMMITTEE

---

*Cllr PC Evans JP returned to the meeting.*

67.2 Conwy CBC: funding sought for the restoration of a portrait of George Bevan MP. It was noted that the Bay of Colwyn Town Council had also been approached in view of the subject's connections to Colwyn Bay and ***IT WAS RESOLVED*** to leave this funding request with the Bay of Colwyn Town Council.

67.3 Llandudno Goldwing Light parade: £1,500 sought towards the cost of the 2018 parade.

*Cllr F Bradfield declared a prejudicial interest, vacated the Chair, and left the room for this item. The Chairman for this item only was the Finance Vice Chairman, Cllr M A Pearce.*

Members expressed disappointment on the late submission of the grant application form, however, the importance of the event to the town, the benefits to the town and local charities, and the use of the armorial bearings by the riders, was discussed and ***IT WAS RESOLVED*** to award a grant of £1,500 from the ad-hoc grants budget.

*Cllr F Bradfield returned to the Chamber and to the Chair.*

### 68. REFERRED FROM FINANCE COMMITTEE

68.1 Finance Committee, 24.11.17: Year of the Sea weekend.

Members had been previously notified that the request for funding had been withdrawn by the applicant, in recognition of the Town Council's existing commitments in 2018 towards other Conwy CBC events and projects. The applicant had, however, asked to give a presentation and update at a future date and this ***was approved***.

### 69. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

69.1 Civic Sub Committee, held 25<sup>th</sup> January 2018.

***IT WAS RESOLVED*** that the recommendations of the Civic Sub Committee, held 25<sup>th</sup> January 2018, be approved and accepted.

### 70. CORRESPONDENCE RECEIVED

70.1 Review of the Electoral arrangements for the County Borough of Conwy Draft Proposals (response date 25 June 2018).

It was commented that it was hard to make a case against the report's proposals to merge Gogarth & Mostyn Wards, and reduce the number of County Councillors, when it was based on the number of electors. Concern was, however, expressed that there seemed more emphasis in the report on names of wards than representation on local authorities. There was discussion on the proposal to merge Gogarth and Mostyn wards and the choice of name: Gogarth Mostyn. The origin of the Mostyn ward name was recounted and the relationship to Mostyn Street, although it was considered that it would be logical to call the ward Gogarth. It was also suggested that the boundary between Mostyn and Tudno wards be adjusted to follow the railway line rather than the centre of Builder Street, and that there would be no impact on electors.

---

## FINANCE & GENERAL PURPOSES COMMITTEE

---

**IT WAS RESOLVED that Llandudno Town Council make representation to the Local Democracy and Boundary Commission for Wales that the proposed name 'Gogarth Mostyn' ward instead be 'Gogarth' and to recommend that the boundary between Mostyn & Tudno ward be re-aligned to follow the railway line and not Builder Street.**

70.2 Independent Review Panel for Wales: Adoption of Determinations for 2018/19 (*where not mandatory*) and letter regarding a discussion event with the IRP on 9<sup>th</sup> May.

It was noted that Town & Community Councils were required to make a formal decision annually as to which non-mandatory determinations it wished to adopt. Mandatory determinations were no. 44: members allowances (£150 per member), no 46: Specific responsibilities allowance (£500 per member up to five) and no. 51: care of dependent children (max £450 p.m).

**IT WAS RESOLVED that, separate to the mandatory Determinations, Llandudno Town Council adopt the following non-mandatory Determinations: 48 (travel allowances), 49 (subsistence expenses) and 50 (financial loss)**

**IT WAS FURTHER RESOLVED to seek clarification on Determinations 52 and 53: payments to Civic and Deputy Civic Heads and to bring back to Council for consideration.**

It was noted that the Clerk would attend the meeting with the IRP on 9<sup>th</sup> May 2018.

70.3 An update from the Chardon Trust/Llandudno Museum **was received.**

### **71. DATE OF THE NEXT MEETING**

The date and time of the next meeting was confirmed as **Friday 5<sup>th</sup> June 2018 at 7.00pm.**

The Chairman thanked members for their support during the year and commended them and staff for their work for this Committee.