

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 20th November 2015

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr T R Davies – Chairman

Cllr G I Davies – Vice Chairman

Cllr B Bertola

Cllr Miss C Marubbi

Cllr G Burchett

Cllr M A Pearce

Cllr F Davies

Cllr G J T Robbins

Cllr T Dewar

Cllr G O Roberts

Cllr J D Hold

Cllr Mrs M Wigzell

Cllr Mrs M Lyon

Cllr Mrs A Yates

34. APOLOGIES FOR ABSENCE

Cllr F Bradfield – The Mayor, Civic Engagement

Cllr Mrs I L Groom

Cllr Mrs J Audus-Williams

Cllr D J Hawkins

Cllr M Bullock, JP

Cllr Mrs J Jones

Cllr Mrs P Burchett

Cllr Miss A O'Grady

Cllr G Davies

Cllr D N Sutcliffe

Cllr B Evans

Cllr M Williams

Cllr P C Evans, JP

Absent:

Cllr J E Ridler

35. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following declarations of interest were submitted as detailed below:

Name:	Item:	Personal/Prejudicial
Cllr Mrs M Lyon	39.Grants, Llandudno Victorian Extravaganza	Personal. Vice-Chairman, Llandudno Victorian Extravaganza
Cllr G Roberts	39. Grants, Llandudno Multi-Disability Football Club	Prejudicial. Secretary, Llandudno Multi-Disability Football Club
Cllr Mrs M Wigzell	39. Grants, Llandudno Sailing Club	Personal. Member of Llandudno Sailing Club

36. MINUTES.

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 25th September 2015 were received and signed by the Chairman.

FINANCE & GENERAL PURPOSES COMMITTEE

37. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

37.1 Salt Bag Partnership scheme: The Chairman of the Planning and Transportation Committee reported that further correspondence had been received from Conwy CBC, as requested, regarding a Conwy CBC scheme to help local communities during periods of heavy snow, in partnership with Town and Community Councils. The scheme was due to be considered further by the Planning & Transportation Committee at its meeting to be held on 2nd December 2015, however, a response was now required by Conwy CBC by the 27th November 2015. Members were asked to consider this as an urgent item.

Each participating Council would be given one tonne of palletted salt for use at locations they considered important in their local community, such as footpaths and outside doctors surgeries and shops. It would be the responsibility of the Town Council to organise volunteers/contractors to salt and clear the priority areas in the event of snow.

Members considered that gritting was the responsibility of Conwy CBC and that whilst the scheme might be of advantage to outlying Community Council areas, concerns were raised that Llandudno Town Council did not have the facilities to store the gritting salt securely, staff resources to administer the scheme, or an out of hours contact/number.

IT WAS RESOLVED to respond to Conwy CBC that the Town Council would not participate in the Salt Bag Partnership scheme due to a lack of secure storage for the gritting salt and staff resources to administer the scheme.

38. TO RECEIVE THE CLERK'S FINANCIAL REPORTS FOR SEPTEMBER AND OCTOBER 2015

The reports included a breakdown of monthly income received at North Western Gardens public conveniences 2006 – 2015, and a budget report September-November 2015.

A member expressed concern about the cost to the Town Council of operating the public conveniences at North Western Gardens and the lack of maintenance by Conwy CBC who owned the facility. Members were informed that the facility was currently closed due to water ingress, and that the Clerk had recently met the Facilities Manager, Conwy CBC, on site to discuss this again and press for a maintenance programme. A consultancy report commissioned by Conwy CBC for improvement works was largely completed, and a meeting was due to be held with Conwy CBC in early December to discuss the report and a plan of action.

IT WAS RESOLVED that the financial statements for September and October, the breakdown of monthly income received at North Western Gardens Public Conveniences 2006-2015, and the budget report September-November, be received.

39. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY THE GRANTS SUB-COMMITTEE AT A MEETING HELD 10TH NOVEMBER 2015

Members considered the recommendations of the Grants Sub-Committee for grant applications received for 2015/16. A proposal to award a grant of £300 to Hope Restored was lost. Following a question regarding the application from Marie Curie, it was responded that

FINANCE & GENERAL PURPOSES COMMITTEE

funding was not awarded as the accounts received by the Sub-Committee were for the national body.

IT WAS RESOLVED that the Town Council approve the recommendations of the Grants Sub-Committee for 2015-16, as per appendix A, and totalling £83, 947.57.

40. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

40.1 Civic Sub-Committee, held 14th October 2015.

Cllr G O Roberts, Secretary, Llandudno Multi-Disability Football Club, expressed his thanks to the Town Council for the inclusion of the Club on the Civic Sunday Guest List.

IT WAS RESOLVED that the recommendations of the Civic Sub Committee, held 14th October 2015, be approved and accepted.

41. CORRESPONDENCE RECEIVED

41.1 A letter from the Wales Audit Office regarding external audit arrangements and annual returns from 2015/16 **was received**.

41.2 A consultation received from the Independent Remuneration Panel (IRP) for Wales in respect of proposed changes in the remuneration of members of Community & Town Councils, was considered.

Members noted that the Town Council had already adopted a system for members to receive payment or opt out of the £100 member's allowance, and that these were also publicised on the website as required by the IRP. Members expressed support for the proposed change by the IRP to authorise Town Councils to make an annual payment, not exceeding £500, for up to three members in recognition of specific responsibilities. Members were not, however, in favour of the IRP proposals authorising members to reclaim travel costs for attending approved duties within the authority's boundaries.

IT WAS RESOLVED to respond to the consultation from the Independent Remuneration Panel for Wales on remuneration for members of Town and Community Councils, that the Town Council supported the proposal to authorise an annual payment, for up to 3 members in senior/demanding roles, but considered that travel costs should only be reimbursed for approved duties outside the area, as at present.

41.3 Thank you letters received from the Cambrian Rally and the North Wales Model Engineering Society **were received**.

41.4 An email received from Ty Llewelyn Community Centre regarding a proposed project for a mosaic wall mural depicting local history, was discussed and **IT WAS RESOLVED to respond that the Town Council was supportive in principal of the project but would require further details as to costings before considering possible match funding.**

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41.5 A letter received from Conwy CBC regarding Christmas parking concessions, was discussed. It was noted that Parking Services would not be providing the 'Free after 3.00 pm', parking concession this year but would permit the Town Council to fund free Christmas parking in Dale, York, and Maelgwyn Roads, Happy Valley and Venue Cymru car parks, if it wished to do so. **IT WAS RESOLVED** *not to fund the scheme as parking should be funded by Conwy CBC.*

42. DATE OF THE NEXT MEETING

The Chairman thanked members for their attendance throughout the year and wished them a Merry Christmas and a Happy New Year. The date and time of the next meeting was confirmed as Friday 15th January 2016 at 7.00pm

SCHEDULE OF ACCOUNTS SEPT 2015**Llandudno Town Council**

All payments are made in accordance with the Governance and Accountability in Local Councils (England and Wales) Practitioners Guide

**Payments:**

	Chq No	Total	Val	Ledger
01/09/2015	011509	£ 654.00	£ -	Gds Maint/Bloom
02/09/2015	011510	£ 600.00	£ 100.00	Footbath Strimming
02/09/2015	011511	£ 99.24	£ 4.72	NWG
02/09/2015	011512	£ 671.28	£ 111.88	Website Hosting
02/09/2015	011513	£ 53.15	£ 8.86	Town Twinning
02/09/2015	011514	£ 3,460.12	£ 576.69	NWG
02/09/2015	011515	£ 21.00	£ -	Staff eye tests
03/09/2015	011516	£ 95.00	£ -	Bloom
08/09/2015	011517	£ 772.37	£ 123.33	Photocopier
08/09/2015	011518	£ 956.00	£ -	NWG
08/09/2015	011519	£ 1,836.00	£ -	Kendricks Cave
08/09/2015	011520	£ 3,595.20	£ 599.20	Colonnade refurb
09/09/2015	011524	£ 405.00	£ -	Bloom/TT/Civic
12/09/2015	011521	£ 4,652.37	£ -	Salaries/Paye/NI
15/09/2015	011525	£ 274.37	£ 45.73	Photocopier
15/09/2015	011526	£ 6,000.00	£ -	Grant
15/09/2015	011527	£ 419.08	£ 69.85	Bloom
15/09/2015	011528	£ 302.00	£ -	Gds Maint/Bloom
21/09/2015	011529	£ 177.15	£ -	Wales in Bloom
25/09/2015	011530	£ 75.00	£ -	NWG
25/09/2015	011531	£ 144.00	£ 24.00	IT Support
25/09/2015	011532	£ 600.00	£ -	Bloom
25/09/2015	011533	£ 15.00	£ 2.50	Fireworks
25/09/2015	011534	£ 185.06	£ 8.81	Dec Lighting
25/09/2015	011535	£ 42.98	£ 7.16	NWG
25/09/2015	011536	£ 171.95	£ 28.65	Bloom
25/09/2015	011537	£ 1,978.12	£ 329.69	NWG
25/09/2015	011538	£ 100.00	£ -	PC Top up
25/09/2015	011539	£ 1,508.52	£ -	Salaries/Paye/NI
25/09/2015	011540	£ 748.84	£ -	Salaries/Paye/NI
30/09/2015	DD	£ 55.82	£ -	Bank Charges
		£ 30,668.62	£ 2,041.07	

Receipts: Sept 2015		<u>£ 837.04</u>	
Date:	Item		Total
01/09/2015	NWG	£	24.80
02/09/2015	NWG	£	16.60
03/09/2015	NWG	£	20.40
04/09/2015	NWG	£	16.20
05/09/2015	NWG	£	45.40
06/09/2015	NWG	£	45.00
07/09/2015	NWG	£	31.00
08/09/2015	NWG	£	41.60
09/09/2015	NWG	£	36.00
10/09/2015	NWG	£	49.00
11/09/2015	NWG	£	32.20
12/09/2015	NWG	£	32.60
13/09/2015	NWG	£	28.00
14/09/2015	NWG	£	21.40
15/09/2015	NWG	£	25.60
16/09/2015	NWG	£	21.60
17/09/2015	NWG	£	22.00
18/09/2015	NWG	£	16.20
19/09/2015	NWG	£	46.40
20/09/2015	NWG	£	30.60
21/09/2015	NWG	£	17.60
22/09/2015	NWG	£	19.40
22/09/2015	NWG	£	0.40
23/09/2015	NWG	£	22.80
24/09/2015	NWG	£	23.00
25/09/2015	NWG	£	12.40
26/09/2015	NWG	£	42.60
27/09/2015	NWG	£	30.00
28/09/2015	NWG	£	18.20
29/09/2015	NWG	£	20.00
30/09/2015	NWG	£	21.40
30/09/2015	Bank Interest	£	6.64

Llandudno Town Council 2015/16

Bank - Cash and Investment Reconciliation as at 30 September 2015

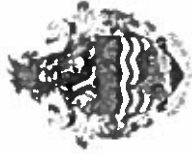
		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
	1	Reserve A/C 76618765	154,801.94	
	1	Current A/C 03630676	250.00	
	2	Fixed Rate Deposit A/c	44,799.20	
	3	Community Fund A/c	2,462.38	
	4	General Development Fund A/c	81,881.84	
	5	Petty Cash	98.02	
				284,293.38
<u>Unpresented Payments</u>				
	1	20/05/2015 011363	1,000.00	
	1	13/08/2015 011484	1,500.00	
	1	21/09/2015 011529	177.15	
	1	25/09/2015 011530	75.00	
	1	25/09/2015 011531	144.00	
	1	25/09/2015 011532	600.00	
	1	25/09/2015 011533	15.00	
	1	25/09/2015 011534	185.06	
	1	25/09/2015 011535	42.98	
	1	25/09/2015 011536	171.95	
	1	25/09/2015 011537	1,978.12	
	1	25/09/2015 011539	1,508.52	
	1	25/09/2015 011540	748.84	
	1	17/03/2015 011197	289.78	
				8,436.40
				275,856.98
<u>Receipts not on Bank Statement</u>				
	0	30/09/2015 All Receipts Cleared	0.00	
				0.00
Closing Balance				275,856.98
<u>All Cash & Bank Accounts</u>				
		Current/Business Reserve A/c	146,636.94	
		Fixed Rate Deposit A/c	44,799.20	
		Community Fund A/c	2,462.38	
		General Development Fund	81,881.84	
		Petty Cash	98.02	
		Other Bank & Cash Balances	0.00	
		Total Bank & Cash Balances		275,878.38

Appendix A

SCHEDULE OF ACCOUNTS OCT 2015

Llandudno Town Council

All payments are made in accordance with the Governance and Accountability in Local Councils (England and Wales) Practitioners Guide



Payments:

Date	Item	Chq No	Total	Vat	Ledger
05/10/2015	Conwy CBC	011541	£ 2,250.00	£ 375.00	Happy Valley agreement
05/10/2015	Conwy CBC	011542	£ 10,000.00	-	Play areas annual contrib
05/10/2015	Mrs D Smith	011543	£ 71.58	-	Civic
05/10/2015	RJD Grounds Maintenance	011544	£ 192.00	-	Bloom/Gds maint
05/10/2015	British Gas	011545	£ 116.13	£ 5.53	NWG
05/10/2015	Cyfieithu Cymunedol	011546	£ 32.52	£ 5.42	Website Translation
05/10/2015	NAMWALC	011548	£ 30.00	-	Subs
05/10/2015	Conwy CBC	011549	£ 85.75	£ 14.29	Playgd Inspis
05/10/2015	AHGTC	011550	£ 35.00	-	Civic
05/10/2015	Axis Cleaning Services	011551	£ 3,563.92	£ 593.99	NWG
05/10/2015	TalkTalk Business	011552	£ 52.66	£ 8.78	Telephone/Broadband
05/10/2015	Evans Wolfenden	011553	£ 234.00	£ 39.00	Civic
05/10/2015	Mr R Berry	011554	£ 25.00	-	Bloom
05/10/2015	Mrs J Burke	011555	£ 25.00	-	Bloom
05/10/2015	Mrs S Davies	011556	£ 25.00	-	Bloom
05/10/2015	JT & M Signs	011557	£ 144.00	£ 24.00	Civic
07/10/2015	Mr L Smith	011558	£ 250.00	-	Civic Hon
07/10/2015	Cllr F Bradfield	011559	£ 500.00	-	Civic Allowance
07/10/2015	Llan RFC	011560	£ 3,000.00	-	Community Grant
07/10/2015	Conwy CBC	011561	£ 76.52	-	Office/Bloom
07/10/2015	BT	011562	£ 146.78	£ 24.46	NWG
07/10/2015	Mr AN Baxter	011563	£ 200.00	-	Civic
07/10/2015	Mr DAS Mottram	011564	£ 220.00	-	Bloom
09/10/2015	Cannon Hygiene	011565	£ 316.04	£ 52.67	NWG
09/10/2015	B2 Business	011566	£ 230.65	£ 38.45	Photocopier
12/10/2015	Employees	011567	£ 4,800.73	-	Salaries/Paye/NI

£ 38,870.91 £ 2,645.21

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12/10/2015	B2 Office Supplies	011570	£	255.84	£	42.64	Office Supplies
12/10/2015	B2 Office Supplies	011571	£	36.62	£	6.10	Office Supplies
14/10/2015	CYD Printers	011572	£	217.00	£	-	Rem Sun printing
14/10/2015	Conwy CBC	011573	£	1,300.24	£	216.71	Civic
14/10/2015	Mainframe	011574	£	75.00	£	-	Bloom
14/10/2015	Stonewyrcscyf	011575	£	7,122.00	£	1,187.00	Kendricks Cave
19/10/2015	RJD Grounds Maintenance	011576	£	222.00	£	-	Bloom/Gds maint
19/10/2015	B2 Office Supplies	011577	£	5.86	£	0.98	Office supplies
21/10/2015	HMRC	011578	£	1,600.24	£	-	Salaries/Paye/NI
21/10/2015	Gwynedd Council	011579	£	799.51	£	-	Salaries/Paye/NI
23/10/2015	Mr R Berry	011580	£	124.00	£	-	Bloom
23/10/2015	Cllr Mrs J Audus Williams	011581	£	266.65	£	-	Bloom
23/10/2015	Mrs L Morris	011582	£	36.15	£	-	Bloom
23/10/2015	Petty Cash	011583	£	50.00	£	-	Petty
23/10/2015	TalkTalk Business	011584	£	61.15	£	10.19	Telephone/Broadband
30/10/2015	Bank Charges	DD	£	75.37	£	-	Bank Charges

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Receipts: Oct 2015

£	671.70	£	-
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Date:	Item		Total
01/10/2015	NWG	£	19.60
02/10/2015	NWG	£	19.40
03/10/2015	NWG	£	32.40
04/10/2015	NWG	£	23.80
05/10/2015	NWG	£	12.80
06/10/2015	NWG	£	10.40
07/10/2015	NWG	£	9.60
08/10/2015	NWG	£	11.60
09/10/2015	NWG	£	14.80
10/10/2015	NWG	£	25.80
11/10/2015	NWG	£	23.00
12/10/2015	NWG	£	10.40
13/10/2015	NWG	£	11.60
14/10/2015	NWG	£	13.00
15/10/2015	Mostyn Estates Ltd	£	160.00
15/10/2015	NWG	£	11.20
16/10/2015	NWG	£	8.60
17/10/2015	NWG	£	30.80
18/10/2015	NWG	£	20.80
19/10/2015	NWG	£	10.60
20/10/2015	NWG	£	15.00
21/10/2015	NWG	£	9.60
22/10/2015	NWG	£	12.00
23/10/2015	NWG	£	10.40
24/10/2015	NWG	£	15.20
25/10/2015	NWG	£	18.80
26/10/2015	NWG	£	20.80
26/10/2015	NWG	£	35.60
28/10/2015	NWG	£	28.80
29/10/2015	NWG	£	20.80
29/10/2015	Bank Interest	£	4.50

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Llandudno Town Council 2015/16

Bank - Cash and Investment Reconciliation as at 1 October 2015

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	Reserve A/C 76618765	116,895.21
1	Current A/C 03630676	250.00
2	Fixed Rate Deposit A/c	44,806.57
3	Community Fund A/c	2,462.46
4	General Development Fund A/c	81,884.53
5	Petty Cash	39.31
		246,338.08
<u>Unpresented Payments</u>		
1	20/05/2015 011363	1,000.00
1	13/08/2015 011484	1,500.00
1	05/10/2015 011548	30.00
1	07/10/2015 011560	3,000.00
1	21/10/2015 011578	1,600.24
1	21/10/2015 011579	799.51
1	23/10/2015 011580	124.00
1	23/10/2015 011581	266.65
1	23/10/2015 011582	36.15
1	23/10/2015 011584	61.15
1	17/03/2015 011197	289.78
		8,707.48
		237,630.60
<u>Receipts not on Bank Statement</u>		
0	01/10/2015 All Receipts Cleared	0.00
		0.00
<u>Closing Balance</u>		
		237,630.60
<u>All Cash & Bank Accounts</u>		
	Current/Business Reserve A/c	108,437.73
	Fixed Rate Deposit A/c	44,806.57
	Community Fund A/c	2,462.46
	General Development Fund	81,884.53
	Petty Cash	39.31
	Other Bank & Cash Balances	0.00
	Total Bank & Cash Balances	237,630.60



LLANDUDNO TOWN COUNCIL

COMPARISON OF INCOME AT NORTH WESTERN GARDENS PUBLIC CONVENIENCES & VISITOR NUMBERS

2006-2015

	2006/07		2007/8		2008/9		2009/10		2010/11		2011/12		2012/13		2013/14		2014/15	
	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors
Apr	£ 620.60	3,103	£ 583.60	2,918	£ 476.40	2,382	£ 981.40	4,907	£ 839.60	4,198	£ 818.80	4,094	£ 568.80	2,844	£ 603.00	3,015	£ 624.60	3,123
May	£ 462.80	2,314	£ 566.60	2,833	£ 1,383.20	6,916	£ 1,403.80	7,019	£ 1,275.60	6,378	£ 1,464.40	7,322	£ 1,197.60	5,988	£ 1,234.40	6,172	£ 922.60	4,613
Jun	£ 1,053.20	5,266	£ 543.60	2,718	£ 971.00	4,855	£ 1,109.40	5,547	£ 1,221.60	6,108	£ 972.80	4,864	£ 827.20	4,136	£ 890.60	4,453	£ 886.64	4,433
Jul	£ 925.60	4,628	£ 560.69	2,803	£ 1,118.00	5,590	£ 1,240.80	6,204	£ 1,155.00	5,775	£ 1,050.80	5,254	£ 956.40	4,782	£ 938.20	4,691	£ 910.40	4,552
Aug	£ 787.60	3,938	£ 994.48	4,972	£ 1,445.20	7,226	£ 1,461.80	7,309	£ 1,669.20	8,346	£ 1,483.20	7,416	£ 1,265.60	6,328	£ 991.00	4,955	£ 1,083.40	5,417
Sep	£ 1,023.10	5,115	£ 727.19	3,635	£ 1,190.60	5,953	£ 1,299.80	6,499	£ 907.40	4,537	£ 826.80	4,134	£ 803.00	4,015	£ 911.80	4,559	£ 874.00	4,370
Oct	£ 550.66	2,750	£ 496.80	2,484	£ 603.40	3,017	£ 695.60	3,478	£ 616.80	3,084	£ 668.40	3,342	£ 4.60	23	£ 318.40	1,592	£ 386.40	1,932
Nov	£ 327.60	1,638	£ 399.60	1,998	£ 470.00	2,350	£ 396.00	1,980	£ 461.15	2,305	£ 456.20	2,281	£ 220.20	1,101	£ 339.40	1,697	£ 358.60	1,793
Dec	£ 109.20	546	£ 291.20	1,456	£ 376.40	1,882	£ 178.40	892	£ 209.00	1,045	£ 233.20	1,166	£ 10.60	53	£ 151.40	757	£ 122.40	612
Jan	£ -	-	£ 300.20	1,501	£ 528.00	2,640	£ 157.40	787	£ 295.00	1,475	£ 343.80	1,719	£ 114.80	574	£ 276.40	1,382	£ 8.00	40
Feb	£ 84.00	470	£ 412.60	2,063	£ 359.00	1,795	£ 283.00	1,415	£ 360.40	1,802	£ 291.60	1,458	£ 270.60	1,353	£ 189.80	949	£ 163.20	816
Mar	£ 124.00	620	£ 510.80	2,554	£ 604.80	3,024	£ 482.60	2,413	£ 493.00	2,465	£ 578.00	2,890	£ 362.60	1,813	£ 460.84	2,304	£ 353.60	1,768
Total	£ 6,068.36	30,338	£ 6,387.36	31,935	£ 9,526.00	47,630	£ 19,690.00	48,450	£ 9,503.75	47,518	£ 9,188.00	45,940	£ 6,602.00	33,010	£ 7,305.24	36,526	£ 6,693.84	33,469

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2015/16	
Income	Visitors
£ 424.60	2,123
£ 502.10	2,510
£ 606.60	3,031
£ 612.00	3,060
£ 1,025.00	5,125
£ 830.40	4,152
£ 667.20	3,336
Total	23,337

Note: Figures exclude School Parties
2012/13 was a poor weather year

BUDGET REPORT NOVEMBER 2015



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INCOME

INCOME (includes Precept)	Estimate 15/16	Actual as at 31.10.15	% of Budget spent	Budget completed
Precept	-£ 459,897.00	-£ 306,598.00	66.7%	
Bank Interest	£ 1,000.00	-£ 109.00	10.9%	
Grounds maintenance/footpaths	-£ 1,200.00	£ -	0.0%	
Fireworks	£ 1,200.00	£ -	0.0%	
Llandudno in Bloom	-£ 1,600.00	-£ 866.00	54.1%	
North Western Gardens Toilets	-£ 7,300.00	-£ 4,508.00	61.8%	
Civic Receipts	£ -	£ -	0.0%	
Decorative Lighting	-£ 1,200.00	-£ 100.00	8.3%	
Christmas Parade	-£ 800.00	-£ 160.00	20.0%	
Town Twinning	-£ 7,500.00	-£ 8,984.00	119.8%	Y
Miscellaneous	-£ 200.00	£ -	0.0%	
Total	-£ 477,497.00	-£ 321,325.00	67.0%	

EXPENDITURE

ADMINISTRATION /OVERHEADS	Estimate 15/16	Actual as at 31.10.15	% of Budget spent	Budget completed
Town Hall rent	£ 13,863.00	£ 13,863.50	100.0%	Y
Telephone/Broadband	£ 600.00	£ 376.00	62.7%	
Insurance	£ 6,000.00	£ 3,420.00	57.0%	Y
Stationery/office supplies	£ 3,000.00	£ 1,107.00	36.9%	
Printing/photocopier	£ 6,000.00	£ 3,096.00	51.6%	
Postage	£ 1,800.00	£ 1,810.00	100.6%	Y
IT & Website	£ 3,000.00	£ 1,496.00	49.9%	
Office maintenance	£ 1,000.00	£ 407.00	40.6%	
Members Allowance	£ 2,300.00	£ 2,400.00	104.3%	Y
Members Travel expenses	£ 400.00	£ 72.00	18.0%	
Bank charges	£ 750.00	£ 523.00	69.7%	
Sub Total	£ 38,713.00	£ 28,570.50	74.0%	

Move surplus budget to Community Fund

More cost effective to purchase in advance

ELECTIONS/AUDIT	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Internal Audit 15/16	£ 850.00	-£ 32.00	0.0%	

External Audit 15/16	£	1,300.00	-£	150.00	0.0%
Elections	£	-			
Sub Total	£	2,150.00	-£	182.00	0.0%

STAFF & RELATED COSTS	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Employees	£ 82,000.00	£ 48,660.00	59.3%	
Honorariums	£ 1,000.00	£ 750.00	75.0%	
Staff Training	£ 250.00	£ 60.00	24.0%	
Staff Eye Tests	£ 200.00	£ 31.00	15.5%	
Sub Total	£ 83,450.00	£ 49,501.00	59.0%	

CIVIC	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Civic allowances (Mayor and Deputy)	£ 2,500.00	£ 1,750.00	70.0%	
Civic	£ 17,000.00	£ 11,194.00	65.8%	
Civic Event Traffic Management	£ 4,750.00	£ 2,511.00	52.9%	
Sub Total	£ 24,250.00	£ 15,455.00	64.0%	

SUBSCRIPTIONS	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
NAMWALC	£ 450.00	£ 150.00	33.3%	
SLCC & Other Subs	£ 500.00	£ 235.00	47.0%	
Sub Total	£ 950.00	£ 385.00	41.0%	

PROJECTS	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Britain/Wales/Llandudno in Bloom	£ 15,000.00	£ 12,373.00	82.5%	
Christmas Parade (Includes traffic management)	£ 7,500.00	£ -	0.0%	
Alice in Wonderland	£ 1,200.00	£ 1,233.00	102.7%	Y
Grounds Maintenance	£ 8,000.00	£ 5,473.00	68.4%	
Grass cutting/memorials/play areas/clock/SSSI etc				
Happy Valley Lease (CCBC)	£ 1,875.00	£ 1,875.00	100.0%	
Projects General:				
CCTV	£ 7,587.00	£ 7,587.00	100.0%	Y
Gt Orme Goats	£ 2,000.00	£ -	0.0%	
Flagpoles/flags	£ 2,600.00	£ 941.00	36.2%	

Invoice received late from CCBC for 14/15

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Offset by excess income in 2015

Play Leadership Scheme	£	2,056.00	£	-	0.0%
Litter bins	£	2,500.00	£	-	0.0%
Community Toilet Scheme	£	1,300.00	£	-	0.0%
West Shore Shelter Insurance	£	120.00	£	231.00	192.9%
Conwy Walking Project	£	100.00	£	-	0.0%
Contingencies	£	1,000.00	£	-	0.0%
Public Conveniences	£	35,000.00	£	23,261.00	66.5%
Decorative & Christmas Lighting	£	45,000.00	£	383.00	0.9%
Decorative Lighting Contingencies	£	10,000.00	£	-	0.0%
Play areas (CCBC Partnership)	£	10,000.00	£	10,000.00	100.0%
Bus Shelters (CCBC Partnership Ag)	£	8,750.00	£	-	0.0%
Bus shelters (new shelters)	£	7,250.00	£	-	0.0%
Llandudno Swimming Pool	£	5,000.00	£	-	0.0%
Town Centre Improvements WP	£	10,000.00	£	2,845.00	28.4%
Sub Total	£	183,838.00	£	66,202.00	36.0%

GENERAL	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Annual Grants	£ 82,546.00	£ 82,546.00	100.0%	Y
Grant contingencies	£ 4,000.00	£ 1,800.00	45.0%	
Fireworks	£ 17,000.00	£ 13.00	0.1%	
Town Twinning (mostly offset by income)	£ 9,500.00	£ 11,108.00	104.8%	Y
Town Twinning Memorial	£ 1,100.00	£ -	0.0%	
Sub Total	£ 114,146.00	£ 95,467.00	83.6%	

MAYORS CHARITY FUND	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Mayors Charity Acct	£ 1,000.00	£ 1,000.00	100.0%	Y
Sub Total	£ 1,000.00	£ 1,000.00	100.0%	

Other Community/joint Projects	Estimate 15/16	Actual as at 31.10.15	% of budget spent	Budget completed
Community Fund Top up (for community projects)	£ 20,000.00		0%	
Gen Development Fund Top up (Projects/CCBC)	£ -	£ -		
Penrhyn Bay Community Library	£ 6,000.00	£ 6,000.00	100%	
Beach Working Party	£ 5,000.00	£ -	0%	
Sub Total	£ 31,000.00	£ 6,000.00	20.0%	

SUMMARY	Estimate 15/16	Actual as at 31.10.15	% of budget spent
Administration	£ 38,713.00	£ 28,570.50	74.0%
Audit/Eelction	£ 2,150.00	-£ 182.00	0.0%
Staff/related costs	£ 83,450.00	£ 49,501.00	59.0%
Civic/Mayoral	£ 24,250.00	£ 15,455.00	64.0%
Subscriptions	£ 950.00	£ 385.00	41.0%
Projects	£ 183,838.00	£ 66,202.00	36.0%
Grants/Fireworks/Twinning	£ 114,146.00	£ 95,467.00	83.6%
Mayors Charity Acct	£ 1,000.00	£ 1,000.00	100.0%
Other Community Projects	£ 31,000.00	£ 6,000.00	20.0%
Total:	£ 479,497.00	£ 262,398.50	55.0%

Other Projects 2015	Budget	Actual as at 31.08.15	% of budget spent
White Rabbit Statue (Budget carried over from 2014)	£ 12,000.00	£ 4,665.00	37.9%
Kendricks Cave Project (Cadw Grant)	£ 33,499.40	£ 14,367.00	23.9%

Monies to transfer:		
From: Community Fund	0	£ 9,000.00
From: Gen Dev Fund	0	£ 22,834.00
		Community Projects
		West Shore Shelter/Colonnades

Total Income to date -£ 321,325.00
Total Expenditure to date: £ 313,264.50 Nb: most expenditure in first half year