

## FINANCE & GENERAL PURPOSES COMMITTEE

### Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 21<sup>st</sup> April 2017

Council Chamber, Town Hall, Lloyd Street, Llandudno

#### Those Present:

Cllr T R Davies – Chairman

Cllr Frank Bradfield – Vice Chairman

Cllr Miss C A Marubbi – The Mayor

Cllr D J Hawkins

Cllr B B Bertola

Cllr M Hold, JP

Cllr M Bullock, JP

Cllr Mrs J Jones

Cllr F Davies

Cllr Mrs M Lyon

Cllr G Davies

Cllr M A Pearce

Cllr T Dewar

Cllr G J T Robbins

Cllr P C Evans, JP

Cllr D N Sutcliffe

Cllr Mrs I L Groom

Member of the public

#### 70. APOLOGIES FOR ABSENCE

Cllr Mrs J Audus-Williams

Cllr I Turner

Cllr G I Davies

Cllr Mrs M Wigzell

Cllr B Evans

Cllr M Williams

Cllr Ms P Hebron

Cllr Mrs A M Yates

Cllr Miss A O' Grady

Absent:

Cllr J E Ridler

Cllr G O Roberts

#### 71. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

Name:	Item:	Personal or Prejudicial
Cllr P C Evans, JP	79.2 Conwy CBC 'Keep it clean campaign'.	Personal: Member of Conwy CBC
	79.3 Conwy CBC Play areas funding.	Personal: Member of Conwy CBC

#### 72. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

There were none.

#### 73. MINUTES

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 3<sup>rd</sup> March 2017 were received and signed by the Chairman.

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### 74. CLERKS FINANCIAL REPORTS FOR FEBRUARY AND MARCH 2017

**IT WAS RESOLVED** *that the financial statements for February and March 2017 be received.*

### 75. INTERNAL AUDIT

75.1 To receive the interim Internal Audit report for 2016/17.

The Clerk reported on the interim Internal Audit report for 2016/17, previously circulated to members. Only two issues had been identified in the accounts for the year: a vat error on a vat only invoice which arose from a finance system error; this had been rectified, and a missed recording of a ticket book issued for the public conveniences; this had never happened previously. There were no other issues arising.

**IT WAS RESOLVED** *to record a Vote of Thanks to the Town Clerk and staff for the excellent interim Internal Audit Report and for their excellent work on the Town Council's accounts.*

75.2 Re-appointment of Internal Auditor, JDH Business Services, for 2017/18.

**IT WAS RESOLVED** *that JDH Business Services be re-appointed as the Town Council's Internal Auditors for 2017/18, in view of their excellent services.*

### 76. INDEPENDENT REMUNERATION PANEL FOR WALES

An Independent Remuneration Panel (IRP) for Wales Annual Report 2017/18 and notification of payments (determinations) to members of Town and community Councils for 2017/18 were considered. Members noted that the Council had to approve annually which, if any, of the Panel's determinations to adopt, the systems needed for members to receive or opt out of payments, and the publishing requirements for payments made. There was discussion on whether to accept the £150 members allowances or even to increase it (It was reported that another Town Council had allowances of £300 per member, however, the Clerk asked to verify this). It was noted, however, that members could opt out of all/part of the payments, if wished, and that the IRP's determinations were the maximum amount allowed and should not be exceeded.

**IT WAS RESOLVED** *that Llandudno Town Council approve the following Independent Remuneration Panel for Wales determinations for 2017/18: 44, 45, 46, 47, 48, 49, 51 and 52, but not determinations 50 and 51.*

### 77. REVIEW OF THE COUNCILS STANDING ORDERS

Members had been circulated with a draft revision of Standing Orders ahead of the new Council term. The Chairman went through the draft. Some minor amendments were further made: to restrict the membership of the Complaints Panel to five and to include the Transport & Prow Sub Committee as having a delegated budget.

**IT WAS RESOLVED** *that the Finance & General Purposes Committee recommend to Council the approval and adoption of the revised Standing Orders at the May meeting of the Council.*

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### 78. IT EQUIPMENT

The Clerk reported that IT equipment for the Mayor's Parlour, particularly for members to view planning applications on line, was in progress.

### 79. TO CONSIDER FUNDING REQUESTS

79.1 A request from Craig y Don Croquet Club to use the grant awarded for 2017/18 for an alternative project *was approved.*

79.2 A letter from Conwy CBC seeking funding towards the 'Keep it Clean - No messing' campaign *was received.* This item would be referred onto the June meeting when more detailed information was known.

79.3 An email from Conwy CBC outlining work undertaken on play areas within Llandudno during 2016/17, and seeking a contribution from the Town Council's play areas budget was considered. It was noted that the Town Council had previously supported Conwy CBC with maintenance of play areas within the Llandudno area and had set aside a £10,000 budget for 2016/17 which had been carried over to 2017/18.

**IT WAS RESOLVED that the Town Council contribute £10,000 from its play area budget to Conwy CBC for improvements to Llandudno play areas.**

### 80. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

80.1 Civic Sub Committee, held 10<sup>th</sup> January 2017.

With reference to item 16.3, Remembrance Sunday Penrhynside, a ward member queried whether a 10.15 am start would be too early and recommended 10.20 am instead. It was discussed, however, that the increased numbers attending the service placed more pressure on the Reverend to provide a meaningful service in the time available and, that more time needed to be allowed for the public to assemble and parade to the War Memorial. It was concluded to leave the time at 10.15 am and for the Parade Marshall to decide when to form up the parade after the service.

80.2 Staffing Sub Committee, held 20<sup>th</sup> February 2017.

**IT WAS RESOLVED that the minutes of the Civic Sub Committee, held 10<sup>th</sup> January 2017, and the Staffing Sub Committee, held 20<sup>th</sup> February 2017 be accepted and approved.**

### 81. CORRESPONDENCE RECEIVED

81.1 A letter from Craig y Don Bowling Club thanking the Town Council for its annual sponsorship of the Dicken Cup *was received.*

81.2 A Thank you letter from Ysgol John Bright regarding the u 15's football team *was received.*

81.3 A letter and email from British Telecom in respect of its payphone removal consultation and whether the Council still wished to retain the Mowbray Road payphone was discussed. It was noted from the data received that the phone was used most days and **IT WAS RESOLVED that the Town Council re iterate to BT its previous request to see the Mowbray Road payphone retained and reviewed after a year.**

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81.4 A letter from the organisers of the Llandudno Holocaust Memorial Day was considered. Members noted the different meanings and view-points of the term 'Holocaust', that Council had assumed that the event was affiliated to the Trust, and mis-understandings and cross purposes that had arisen from the application. It was raised by a member that the proposal to withhold the grant had been based on the draft grants policy which had included reference to activities that would not normally be funded, but that this section had subsequently not been approved by Council for the final policy. There was discussion over whether Council had powers to award the grant and whether this event could be considered political or not. Members were asked whether they wished to review the decision. Some members expressed that whilst this event had been supported in good faith over the years, they still had ongoing concerns about issues brought to Council's attention and that the letter did not address these. Support for Cytun's proposed event was also re-iterated. As the grant was for 2017-18 the organisers had already been invited to re-apply.

***IT WAS RESOLVED to stand by the decision to withhold the Holocaust Memorial Day grant for 2017/18 based on the information received to date, but that if the organisers wished to re-apply for a grant for 2017/18 they would be welcome to do so and the Council would consider in a full and frank manner.***

81.5 The Chairman reported that the Town Clerk had submitted an application to CVSC for a small grant towards the Town Council's funding of Summer Playschemes in its area and had been successful, with the Council being awarded £600.

### 82. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as **Friday 9th June 2017 at 7.00pm**

The Chairman, who was standing down at the forthcoming election, thanked members for their support during his 39 years as a Councillor, over 20 years as Finance Chairman, and during his time as Mayor, and Chairman of other Committees and Sub Committees. He hoped that the excellent and varied work of the Council would continue in the new term under the twenty Councillors.