

## FINANCE & GENERAL PURPOSES COMMITTEE

### Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 23<sup>rd</sup> November 2018

Council Chamber, Town Hall, Lloyd Street, Llandudno

#### Those Present:

Cllr Frank Bradfield – Chairman

Cllr Mrs M Wigzell – Vice Chairman

Cllr A W Bertola

Cllr Mrs M Lyon

Cllr B B Bertola

Cllr Miss C Marubbi

Cllr F Davies

Cllr M A Pearce

Cllr P C Evans, JP

Cllr H T M Saville

Cllr S Hillman

Cllr I Turner

Cllr M Hold, JP

#### 26. APOLOGIES FOR ABSENCE

Cllr D J Hawkins – The Mayor (*civic engagement*)

Cllr Miss A O’Grady

Cllr Mrs C Beard

Cllr M J Pavey

Cllr Mrs L G Emery

Cllr G J T Robbins

Cllr Mrs J Jones

#### 27. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interests were declared:

Name:	Item:	Personal or Prejudicial
Cllr B B Bertola	32. Grants: Llandudno Rugby Club  418 (Aberconwy) Squadron ATC	Personal: Member of Llandudno Rugby Club Personal: Member of the Civilian Committee for the organisation
Cllr P C Evans, JP	32.Grants: Conwy Arts Trust Llandudno Swimming Pool Llandudno Museum/Chardon Trust Llanrhos Churchyard Fund	Personal: Member of Conwy CBC Personal: Member of Conwy CBC Prejudicial: Trustee of Chardon Trust Prejudicial: Church Warden, Aberconwy Mission Area
Cllr S Hillman	32. Grants: Llandudno Town Band  Friends of Prince’s Green	Personal: Town Council Representative for the organisation Prejudicial: Vice Chairman, Friends of Prince’s Green
Cllr M P Hold, JP	32: Grants: Llandudno Community Radio  Llandudno Town Band	Prejudicial: Committee Member of Llandudno Community Radio Prejudicial: Chairman of Llandudno Town Band

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Cllr Miss C Marubbi	32: Grants: Llandudno Elderly People's Welfare Society	Prejudicial: Chairman of the Llandudno Elderly People's Welfare Society
Cllr M A Pearce	32. Grants: Craig Y Don Community Centre Llandudno Victorian Extravaganza	Personal: Member of Craig Y Don Community Centre Personal: Member of the Victorian Extravaganza
Cllr H T M Saville	32. Grants: Conwy Arts Trust Llandudno Swimming Pool Llandudno & Colwyn Bay Tramway Society  Llandudno Museum/Chardon Trust CAB Cylch Conwy District CAB	Personal: Member of Conwy CBC Personal: Member of Conwy CBC Personal: Town Council Representative for the organisation Prejudicial: Trustee of the Chardon Trust Prejudicial: Trustee of CAB Cylch Conwy District CAB
Cllr I Turner	32. Grants: CAB Cylch Conwy District CAB Llandudno Town Band  Llandudno Elderly People's Welfare Society	Prejudicial: Trustee of CAB Cylch Conwy District CAB Personal: Town Council Representative for the organisation Personal: Town Council Representative for the organisation

**28. MINUTES**

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 13<sup>th</sup> July 2018 were received and signed by the Chairman. The meeting of the Committee to be held 21st September had been cancelled due to insufficient items.

**29. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES**

There were none

**30. CLERKS FINANCIAL REPORTS FOR SEPTEMBER AND OCTOBER 2018**

**IT WAS RESOLVED** *that the financial reports for September and October 2018 be received and approved.*

**31. ADOPTION OF REVISED FINANCIAL REGULATIONS**

Members considered the adoption of revised financial regulations, based on a Nalc model, which governed all the financial procedures of the Town Council. Members commended the hard work of the Clerk to draft the new regulations and the work undertaken on the Town Council's accounts.

**IT WAS RESOLVED** *that the revised financial regulations be approved and adopted.*

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**32. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY GRANTS SUB COMMITTEE FOR 2019/2020**

Members considered the recommendations of the Grants Sub-Committee, held on 8<sup>th</sup> November 2018, for grant applications received for 2019/20. The Chairman thanked the members of the Grants Sub Committee for their careful consideration of the grant applications, and thanks were also expressed to the staff for the administration of the applications.

Members considered the recommendations on each grant application in turn. Members with prejudicial interests declared at the appropriate time and left the room for that application and returned thereafter.

Concerns were raised regarding the recommended grant to the Llandudno Christmas Fayre. Members considered that the Town Council should not give funding support to the Fayre as it was a commercial venture. Particular concern was expressed at the doubling of the entry charge to £4.50, which made the fayre unaffordable for people on low incomes. Members had also received representations from parents upset that they had been asked to pay the entry fee to watch their children's performances at the Fayre. Other concerns raised included the impact on small businesses in Madoc Street, residents being charged to pass through from Mostyn Street to Augusta Street/Madoc Street and bank employees potentially put at risk as they were unable to park close to their place of employment.

**IT WAS RESOLVED not to approve the grant recommendation to the Llandudno Christmas Fayre for 2019/20.**

Members asked for clarification on the grant recommendation of £10,000 to the Conwy Arts Trust. It was noted that the grant would contribute to the costs of a community engagement project, totalling £100,000, which would form part of an outdoor arts spectacle weekend to be held in Llandudno in 2019. The Arts Trust had requested a grant of £30,000 which the Grants Sub Committee had considered too high but it was thought that the arts festival would be beneficial to the town, encouraging visitors and promoting local artistic talent. Members raised strong concerns about the high cost of the project, and questioned whether Conwy CBC should be approaching the Town Council for significant funding for an event when Conwy CBC had a projected funding shortfall. Members considered that the funding could be better spent elsewhere, on maintenance of play areas for example, or local projects which would benefit the community.

**IT WAS RESOLVED not to approve the grant recommendation to the Conwy Arts Trust for 2019/20.**

Concerns were raised regarding the grant recommendation to Llandudno Community Radio. It was noted that the radio station was vacating its current premises and clarification was requested on whether new premises could be found to allow the radio station to continue to operate, compliance with licence obligations, and Welsh Language coverage.

**IT WAS RESOLVED to invite Llandudno Community Radio to give a presentation at the January meeting of the Finance & General Purposes Committee, to provide further clarification.**

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**IT WAS RESOLVED that the Town Council approve the recommendations of the Grants Sub-Committee including the grant award recommendations for 2019-20, as amended (appendix A) totalling £95,268.45**

### 33. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES AND WORKING PARTIES

33.1 Civic Sub Committee held 16<sup>th</sup> October 2018.

With reference to the minutes of the Sub Committee, item 16, the Chairman reported on the Sub Committee's decision, after careful consideration and following guidance from the War Memorials Trust, to erect a commemorative plaque in the war memorial flower beds to Mr W H Davies and Mr T J Hughes who were missing from the Llandudno war memorial and others who had lost their lives in subsequent armed conflicts.

However, the Chairman reported that further correspondence had subsequently been received (which had been circulated to the Finance Committee), continuing to request that additional names be added to the War Memorial itself. The Chairman asked members how they wished to proceed.

It was suggested that perhaps a meeting with the member of the public who continued to request that additional names be added to the war memorial, might be beneficial but it was noted that a meeting had taken place previously.

Members raised that it was difficult to review decisions taken one hundred years ago and that a number of the names put forward were commemorated elsewhere. Also that the memorial had been built through public subscription in 1921 and it was therefore, probable that family or military colleagues at the time would have ensured that those who lost their lives in the First World War were remembered.

A member raised that it might be possible that additional names of those who had lost their lives in the First World War, or in other conflicts such as the Boer War, might come to light who were not commemorated. However, it had been agreed that the wording on the plaque would include reference to all those who had died as a result of armed conflict, which would be all encompassing.

Members recognised that this was a very emotive subject but that the Civic Sub Committee had carefully considered all the evidence received and expended a great deal of time before coming to its decision. The significant amount of limited staff resources spent on research and responding to the correspondence was also raised. Members noted that the advice and guidance of the War Memorials Trust had also been sought throughout.

**IT WAS RESOLVED to respond to all those who had written to the Town Council regarding this matter that in coming to their decision, members had carefully considered the evidence received and been guided by the advice of the War Memorials Trust and therefore, regarded the matter as closed.**

33.2 Staffing Sub Committee held 22<sup>nd</sup> October 2018.

The Chairman reported that staff appraisals would be held in the New Year. A member raised,

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with reference to item 8, that the NJC was only a recommendation for 2018/19 and whether the Council should defer until 2019, however, this was not supported.

**IT WAS RESOLVED** *that the minutes of the Civic Sub Committee, held 16<sup>th</sup> October 2018, and the Staffing Sub Committee, held 22<sup>nd</sup> October 2018, be accepted and approved.*

### 34. OFFICE EQUIPMENT

The purchase of a projector screen for the Council Chamber and a water heater for the kitchen, were considered. Costs were tabled at the meeting and estimated up to £250-300 for both. The current water heater had developed an electrical fault and the projector screen was starting to fall apart.

**IT WAS RESOLVED** *that a new projector screen and water heater be purchased.*

### 35. CORRESPONDENCE

35.1 A letter regarding the 2018 Review of Parliamentary Constituencies in Wales Revised was considered in response to the Town Council's request for the name 'Conwy' for the local constituency to be considered.

It was noted that the Town Council had submitted in 2016 the name 'North Wales Coast', which had not been accepted. Following notification in October 2018 that the recommended name was 'Conwy a Cholwyn', the Town Council had further put forward the name 'Conwy' as more appropriate. However, the letter advised that 'Conwy a Cholwyn' had already been submitted to Parliament. The Town Council was, therefore, advised to forward its proposal to the Cabinet Office or Member of Parliament.

**IT WAS RESOLVED** *to write to the Cabinet Office to reiterate the Town Council's views regarding the name for the revised Parliamentary Constituency.*

35.2 Letter received from the Royal Naval Association regarding a Naval themed Memorial was considered. It was noted that the Royal Naval Association had been a presence in the town for many years and the annual Trafalgar Day parade had been extremely well attended and supported. Members considered that the members of the Royal Naval Association were a credit to the town and **IT WAS RESOLVED** *to write to Conwy CBC in support of their request for a naval themed memorial.*

### 36. DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as **Friday 11th January 2019** and **IT WAS RESOLVED** *that the meeting would commence at 6.30 pm to enable presentations on grant applications from Llandudno Community Radio Ltd, Cyfeillion Y Ffolt, and the National Eisteddfod to be accommodated.*