

FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Llandudno Town Council

Minutes of a meeting of Llandudno Town Council - Finance & General Purposes Committee

Held on Friday 25th September 2015

Council Chamber, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr T R Davies – Chairman
 Cllr F Bradfield – The Mayor
 Cllr Mrs J Audus-Williams
 Cllr B Bertola
 Cllr M Bullock, JP
 Cllr G Burchett
 Cllr F Davies
 Cllr Mrs I L Groom

Cllr GI Davies – Vice Chairman
 Cllr Mrs I L Groom
 Cllr Miss C Marubbi
 Cllr Miss A O’Grady
 Cllr D Sutcliffe
 Cllr Mrs M Wigzell
 Cllr Mrs A M Yates

24. APOLOGIES FOR ABSENCE

Cllr Mrs P Burchett
 Cllr G Davies
 Cllr B Evans
 Cllr P C Evans, JP
 Cllr D J Hawkins

Cllr M A Pearce
 Cllr J D Hold
 Cllr G J T Robbins
 Cllr M Williams

Absent:

Cllr Mrs J Jones
 Cllr Mrs M Lyon

Cllr J E Ridler
 Cllr G O Roberts

25. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT.

The following interest was declared:

Name:	Item:	Personal/Prejudicial
Cllr B Bertola	30.1: To consider a request for further funding by Llandudno Rugby Club	Personal. Life Member of Llandudno Rugby Club

26. MINUTES.

Minutes of a meeting of the Finance & General Purposes Committee held on Friday 17th July 2015 were received and signed by the Chairman.

27. URGENT ITEMS RELATING TO FINANCE & GENERAL PURPOSES

There were none.

FINANCE & GENERAL PURPOSES COMMITTEE

28. TO RECEIVE THE CLERK'S FINANCIAL REPORTS FOR JULY AND AUGUST 2015

The reports included a breakdown of monthly income received at North Western Gardens public conveniences, from 2006 – 2015 and a budget report April - August.

IT WAS RESOLVED that the financial statements for July and August 2015, the breakdown of monthly income received at North Western Gardens Public Conveniences 2006-2015, and the budget report, be received.

29. TO RECEIVE VERBAL UPDATES ON THE FOLLOWING

29.1 North Western Gardens public conveniences:

The Chairman reported that Conwy CBC had commissioned a consultancy report for improvements works at North Western Gardens public conveniences, a copy of which would be forwarded to the Town Council once received, so that a plan of action could be agreed.

30. TO CONSIDER REQUESTS FOR FUNDING

30.1 Update from Llandudno Rugby Club regarding their application to Wren, and to consider a further request for further funding.

Members were reminded that the Town Council had previously agreed to award £2,100 to Llandudno Rugby Club for a new catering provision, subject to the outcome of the Club's application to Wren. Grant funding had now been confirmed by Wren but the Club had not received the full funding, leaving a shortfall of £10,962. Members had, therefore, been asked to consider further funding to a maximum of £3,000. Cartrefi Conwy had also been approached to consider additional funding. It was raised whether the Rugby Club was itself actively fundraising to try and raise the funding shortfall and it was reported that the Club was very active within the town and held a number of fundraising events throughout the year.

IT WAS RESOLVED that the funding awarded to Llandudno Rugby Club by the Town Council, for a new catering provision be increased from £2,100 to £3,000.

31. TO RECEIVE AND APPROVE RECOMMENDATIONS MADE BY FINANCE SUB COMMITTEES

31.1 Staffing Sub Committee, held 13th July 2015.

IT WAS RESOLVED that the recommendations of the Staffing Sub Committee, held 13th July 2015, be approved and accepted.

31.2 Staffing Sub Committee, held 21st September 2015

EX5/2015

IT WAS RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw.

Reason: Confidentiality of staff information.

FINANCE & GENERAL PURPOSES COMMITTEE

The Chairman of the Staffing Sub Committee reported that due to increasing workloads and requirements from other bodies, there was a need for extra staff resources and the Sub Committee recommended that the Clerical Assistant's hours be increased therefore to 35 hours per week.

The Sub Committee also recommended an upgrade of the Clerical Assistant post to Assistant Clerk to undertake the role of a finance assistant and help with projects, which was outside the current job description for the Clerical Assistant. Members noted the costs involved.

IT WAS RESOLVED to approve the recommendation of the Staffing Sub Committee that the hours of the part time Clerical Assistant be increased to 35 hours per week and that the post be upgraded to Assistant Clerk at Scp 15, to be reviewed after six months.

The Mayor asked that an expression of thanks be recorded to the staff for all their hard work on behalf of the Town Council.

The public were invited to return

With reference to minute 14.1 Office Security, members noted that office security had been discussed previously by the Town Council and discussed with Conwy CBC, and further measures implemented. Sadly, during recent events at the Town Hall an incident had occurred and the Sub Committee recommended that a small CCTV unit be installed outside the Town Council Office. It was discussed that there was increasing use of the building for receptions and events, and also a number of visitors to the 'Alice Board'. Due to lack of public access to the 'Alice Board' because of its location within the Town Hall, **IT WAS RESOLVED to write to Alice Ltd requesting that the 'Alice Board' be removed from promotional material relating to the Alice Trail.**

Members also requested that the door handle to the Council Chamber, which was in need of repair, be looked at again by Conwy CBC.

IT WAS RESOLVED that the recommendations of the Staffing Sub Committee, held 21st September 2015, be approved and accepted.

32. CORRESPONDENCE RECEIVED

32.1 An email received from Llandudno Sailing Club consulting the Town Council on a suitable logo for two new training boats, funded by the Town Council, was considered. Members noted that the design needed to be simple so that the logo would be visible on the sails of the boats when on the water. It was reported that a local designer had recently produced excellent art work for the Llandudno in Bloom campaign and **IT WAS RESOLVED to approach Starfish Designs for a quotation to design a simple logo to be placed on the sails of the training boats.**

32.2 A thank you letter from the North Wales model Engineering Society **was received.**

FINANCE & GENERAL PURPOSES COMMITTEE

32.3 A consultation from the Wales Audit Office on fee rates and fee scales 2016-17 was received.

32.4 A consultation from the Welsh Government on the Welsh Government's Draft Directions to the Local Democracy and Boundary Commission for Wales, was considered and IT WAS RESOLVED *that the Chairman be delegated to respond on behalf of the Town Council.*

33. DATE OF THE NEXT MEETING

The date and time of the next meeting was confirmed as Friday 20th November 2015 at 7.00pm.

14/07/2015	CYD Printers	011441	£176.40	£	29.40	Bloom
14/07/2015	B2 Business	011442	£120.90	£	20.15	Photocopier
14/07/2015	B2 Office Supplies	011443	£293.92	£	48.99	Office Supplies
17/07/2015	Conwy CBC	011445	£28.58	£	-	Grounds Maintenance
17/07/2015	HMRC	011446	£1,508.52	£	-	Salaries/Paye/NI
17/07/2015	Gwynedd Co	011447	£748.84	£	-	Salaries/Paye/NI
17/07/2015	Llandudno Chamber of Trade	011448	£500.00	£	-	Bloom
17/07/2015	J Lewis Partnership	011449	£406.50	£	-	Office Supplies
17/07/2015	Tanners	011444	£238.65	£	39.78	Civic
20/07/2015	The Lilly	011451	£560.00	£	4.76	Alice Sub
22/07/2015	Mrs P Jones	011453	£100.00	£	-	Alice Sub
28/07/2015	Llandudno Bowling Club	011456	£200.00	£	-	Civic
28/07/2015	JR Roberts Slurry Sealing Ltd	011457	£1,289.93	£	214.99	West Shore Shelter
28/07/2015	Tom Owen & Son Ltd	011458	£280.00	£	-	Bloom
28/07/2015	CYD Printers	011459	£109.00	£	-	Bloom
28/07/2015	Cllr B Bertola	011460	£42.75	£	-	Members Travel
28/07/2015	Sage UK	011461	£313.20	£	£52.20	Sage Annual Sub
28/07/2015	UHY Hacker Young	011462	£780.00	£	£130.00	2014/15 Audit
28/07/2015	TalkTalk Business	011464	£63.02	£	£10.50	Phone/Broadband
30/07/2015	Petty Cash	011454	£150.00	£	-	PC Top Up
31/07/2015	Buckleys Mobile Crane Hire	011465	£1,074.00	£	£179.00	White Rabbit Statue
31/07/2015	JT & M Signs	011466	£216.00	£	£36.00	Civic
31/07/2015	CYD Printers	011467	£90.00	£	£15.00	Bloom
31/07/2015	Nat West	DD	£123.96	£	-	Bank Charges

Receipts: July 2015

£ 7,201.41 £ -

Date:	Item	Total	Vat
01/07/2015	NWG	£14.80	
02/07/2015	NWG	£17.80	
03/07/2015	NWG	£19.00	
04/07/2015	NWG	£40.60	
05/07/2015	NWG	£18.80	
07/07/2015	NWG	£10.00	
07/07/2015	NWG	£18.80	
08/07/2015	NWG	£17.40	
09/07/2015	NWG	£18.40	
10/07/2015	NWG	£17.40	
11/07/2015	NWG	£31.80	
12/07/2015	NWG	£21.20	
13/07/2015	NWG	£13.40	
14/07/2015	NWG	£16.00	
15/07/2015	NWG	£17.80	
16/07/2015	NWG	£14.40	
17/07/2015	NWG	£11.00	
20/07/2015	NWG	£17.20	
21/07/2015	NWG	£26.40	
22/07/2015	NWG	£22.80	
23/07/2015	NWG	£24.60	
24/07/2015	NWG	£22.00	
25/07/2015	NWG	£62.80	
26/07/2015	NWG	£23.80	
27/07/2015	NWG	£22.40	
28/07/2015	NWG	£18.80	
29/07/2015	NWG	£23.80	
30/07/2015	NWG	£28.80	
31/07/2015	HMRC Vat return Qtr 1	£6,585.72	
31/07/2015	Nat West	£3.69	

Appendix A

SCHEDULE OF ACCOUNTS AUG 2015

Llandudno Town Council

All payments are made in accordance with the Governance and Accountability in Local Councils (England and Wales) Practitioners Guide



Payments:

Date	Item	Chq No	A/C No.	Total	Vat	Ledger
05/08/2015	Mrs D Smith	011468		£ 37.12	£ -	Civic
05/08/2015	Mr A Cuthbertson	011469		£ 50.00	£ -	Civic
05/08/2015	CYD Printers	011470		£ 86.40	£ 14.40	Bloom
05/08/2015	British Red Cross	011471		£ 90.00	£ 15.00	Civic
05/08/2015	RJD Grounds Maintenance	011472		£ 624.00	£ -	Grounds Maintenance
06/08/2015	Axis Cleaning Services	011473		£ 3,255.62	£ 542.60	NWG
10/08/2015	St George's Hotel	011474		£ 3,567.00	£ 594.50	Civic
12/08/2015	Employees	011475-7		£ 4,652.37	£ -	Salaries/Paye/NI
12/08/2015	Mr D Anton	011478		£ 160.00	£ -	Civic
12/08/2015	British Gas	011479		£ 99.55	£ 4.74	NWG
12/08/2015	Conwy CAB	011480		£ 14,226.12	£ -	Grants
12/08/2015	Llan EPWS	011481		£ 1,800.00	£ -	Grants
12/08/2015	North Wales Car Club	011482		£ 2,500.00	£ -	Grants
13/08/2015	Llan Sailing Club	011483		£ 1,500.00	£ -	Grants
13/08/2015	Llan Vic Extravaganza	011484		£ 1,500.00	£ -	Grants
13/08/2015	Llan Town Band	011485		£ 1,750.00	£ -	Grants
13/08/2015	Llandudno Museum	011486		£ 5,250.00	£ -	Grants
13/08/2015	Dwr Cymru	011487		£ 392.60	£ -	NWG
13/08/2015	St George's Hotel	011488		£ 138.00	£ 23.00	Bloom
13/08/2015	Design2Print	011489		£ 168.00	£ 28.00	Bloom
13/08/2015	Let Them Eat Cake	011490		£ 30.00	£ -	Bloom
13/08/2015	Cllr Mrs J Audius-Williams	011491		£ 25.00	£ -	Bloom
24/08/2015	Ana's Florist	011492		£ 180.00	£ -	Civic
24/08/2015	NAMWALC	011493		£ 75.00	£ -	Annual Subscription
				£ 63,554.42	£ 3,134.04	

24/08/2015	Cyfieithu Cymunedol	011494	£	222.00	£	37.00	IT
24/08/2015	Cllr Mrs J Audus-Williams	011495	£	164.95	£	-	Bloom
24/08/2015	Design2Print	011496	£	24.00	£	4.00	Bloom
24/08/2015	Broxap	011497	£	1,506.00	£	251.00	Town Centre Projects
24/08/2015	Starfish Design	011498	£	440.00	£	-	Bloom
24/08/2015	RJD Grounds Maintenance	011499	£	684.00	£	-	Grounds Maintenance
24/08/2015	Conwy CBC	011500	£	120.00	£	20.00	Grants
24/08/2015	Poplars Forge	011501	£	9,598.80	£	1,599.80	Kendrick's Cave (CADW Grant)
24/08/2015	Phabstock Festival	011502	£	800.00	£	-	Grants - ad hoc
28/08/2015	Wales in Bloom	011503	£	20.00	£	-	Bloom
28/08/2015	Mostyn Gallery	011504	£	2,000.00	£	-	Grants
28/08/2015	Venue Cymru	011505	£	2,500.00	£	-	Grants
28/08/2015	Conwy CBC	011506	£	1,000.00	£	-	Grants
28/08/2015	HMRC	011507	£	1,508.52	£	-	Salaries/Paye/NI
28/08/2015	Gwynedd Council	011508	£	748.84	£	-	Salaries/Paye/NI
28/08/2015	Nat West	DD	£	60.53	£	-	Bank charges

124

Receipts: August 2015

£ 154,327.18 £ -

Date:	Item	Total	Vat
01/08/2015	NWG	£ 23.00	
01/08/2015	NWG	£ 33.80	
02/08/2015	NWG	£ 40.60	
03/08/2015	NWG	£ 27.20	
04/08/2015	NWG	£ 35.20	
05/08/2015	NWG	£ 22.60	
06/08/2015	NWG	£ 37.40	
07/08/2015	NWG	£ 23.20	
08/08/2015	NWG	£ 62.80	
09/08/2015	NWG	£ 43.20	
10/08/2015	NWG	£ 12.60	
11/08/2015	NWG	£ 35.80	
12/08/2015	NWG	£ 35.80	
13/08/2015	NWG	£ 24.40	
14/08/2015	NWG	£ 12.00	
15/08/2015	NWG	£ 47.60	
16/08/2015	NWG	£ 51.60	
17/08/2015	NWG	£ 28.40	
18/08/2015	NWG	£ 29.40	
19/08/2015	NWG	£ 25.80	
20/08/2015	NWG	£ 31.20	
21/08/2015	NWG	£ 20.00	
22/08/2015	NWG	£ 36.00	
23/08/2015	NWG	£ 23.40	
24/08/2015	NWG	£ 23.60	
25/08/2015	Conwy CBC	£ 153,299.00	
25/08/2015	NWG	£ 24.40	
26/08/2015	NWG	£ 20.20	
27/08/2015	NWG	£ 29.20	
27/08/2015	Bank Interest	£ 3.18	
29/08/2015	NWG	£ 61.80	
30/08/2015	NWG	£ 62.80	
31/08/2015	NWG	£ 40.00	



LLANDUDNO TOWN COUNCIL

COMPARISON OF INCOME AT NORTH WESTERN GARDENS PUBLIC CONVENIENCES & VISITOR NUMBERS

2006-2015

	2006/07		2007/8		2008/9		2009/10		2010/11		2011/12		2012/13		2013/14		2014/15	
	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors	Income	Visitors
Apr	£ 620.60	3,103	£ 583.60	2,918	£ 476.40	2,382	£ 981.40	4,907	£ 839.60	4,198	£ 818.80	4,094	£ 568.80	2,844	£ 603.00	3,015	£ 624.60	3,123
May	£ 462.80	2,314	£ 566.60	2,833	£ 1,383.20	6,916	£ 1,403.80	7,019	£ 1,275.60	6,378	£ 1,464.40	7,322	£ 1,197.60	5,988	£ 1,234.40	6,172	£ 922.60	4,613
Jun	£ 1,053.20	5,266	£ 543.60	2,718	£ 971.00	4,855	£ 1,109.40	5,547	£ 1,221.60	6,108	£ 972.80	4,864	£ 827.20	4,136	£ 890.60	4,453	£ 886.64	4,433
Jul	£ 925.60	4,628	£ 560.69	2,803	£ 1,118.00	5,590	£ 1,240.80	6,204	£ 1,155.00	5,775	£ 1,050.80	5,254	£ 956.40	4,782	£ 938.20	4,691	£ 910.40	4,552
Aug	£ 787.60	3,938	£ 994.48	4,972	£ 1,445.20	7,226	£ 1,461.80	7,309	£ 1,669.20	8,346	£ 1,483.20	7,416	£ 1,265.60	6,328	£ 991.00	4,955	£ 1,083.40	5,417
Sep	£ 1,023.10	5,115	£ 727.19	3,635	£ 1,190.60	5,953	£ 1,299.80	6,499	£ 907.40	4,537	£ 826.80	4,134	£ 803.00	4,015	£ 911.80	4,559	£ 874.00	4,370
Oct	£ 550.66	2,750	£ 496.80	2,484	£ 603.40	3,017	£ 695.60	3,478	£ 616.80	3,084	£ 668.40	3,342	£ 4.60	23	£ 318.40	1,592	£ 386.40	1,932
Nov	£ 327.60	1,638	£ 399.60	1,998	£ 470.00	2,350	£ 396.00	1,980	£ 461.15	2,305	£ 456.20	2,281	£ 220.20	1,101	£ 339.40	1,697	£ 358.60	1,793
Dec	£ 109.20	546	£ 291.20	1,456	£ 376.40	1,882	£ 178.40	892	£ 209.00	1,045	£ 233.20	1,166	£ 10.60	53	£ 151.40	757	£ 122.40	612
Jan	£ -	-	£ 300.20	1,501	£ 528.00	2,640	£ 157.40	787	£ 295.00	1,475	£ 343.80	1,719	£ 114.80	574	£ 276.40	1,382	£ 8.00	40
Feb	£ 84.00	420	£ 412.60	2,063	£ 359.00	1,795	£ 283.00	1,415	£ 360.40	1,802	£ 291.60	1,458	£ 270.60	1,353	£ 189.80	949	£ 163.20	816
Mar	£ 124.00	620	£ 510.80	2,554	£ 604.80	3,024	£ 482.60	2,413	£ 493.00	2,465	£ 578.00	2,890	£ 362.60	1,813	£ 460.84	2,304	£ 353.60	1,768
Total	£ 6,068.36	30,338	£ 6,387.36	31,935	£ 9,526.00	47,630	£ 9,690.00	48,450	£ 9,503.75	47,518	£ 9,188.00	45,940	£ 6,602.00	33,010	£ 7,305.24	36,526	£ 6,693.84	33,469

Note: Figures exclude School Parties
2012/13 was a poor weather year

2015/16	
Income	Visitors
Apr	£ 424.60 2,123
May	£ 502.10 2,510
Jun	£ 606.60 3,031
Jul	£ 612.00 3,060
Aug	£ 1,025.00 5,125
Sep	
Oct	
Nov	
Dec	
Jan	
Feb	
Mar	
Total	£ 3,170.30 15,849

Llandudno Town Council 2015/16

Bank - Cash and Investment Reconciliation as at 31 August 2015

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	Reserve A/C 76618765	229,340.68
1	Current A/C 03630676	250.00
2	Fixed Rate Deposit A/c	44,784.23
3	Community Fund A/c	2,462.29
4	General Development Fund A/c	81,878.88
5	Petty Cash	60.65
		358,776.73
<u>Unpresented Payments</u>		
1	20/05/2015 011328	1,500.00
1	20/05/2015 011363	1,000.00
1	28/07/2015 011460	42.75
1	28/07/2015 011462	780.00
1	05/08/2015 011469	50.00
1	12/08/2015 011478	160.00
1	12/08/2015 011480	14,226.12
1	12/08/2015 011481	1,800.00
1	12/08/2015 011482	2,500.00
1	13/08/2015 011483	1,500.00
1	13/08/2015 011484	1,500.00
1	13/08/2015 011485	1,750.00
1	13/08/2015 011486	5,250.00
1	13/08/2015 011490	30.00
1	24/08/2015 011492	180.00
1	24/08/2015 011493	75.00
1	24/08/2015 011494	222.00
1	24/08/2015 011495	164.95
1	24/08/2015 011496	24.00
1	24/08/2015 011497	1,506.00
1	24/08/2015 011498	440.00
1	24/08/2015 011500	120.00
1	24/08/2015 011501	9,598.80
1	24/08/2015 011502	800.00
1	28/08/2015 011503	20.00
1	28/08/2015 011504	2,000.00
1	28/08/2015 011505	2,500.00
1	28/08/2015 011506	1,000.00
1	28/08/2015 011507	1,508.52
1	28/08/2015 011508	748.84
1	17/03/2015 011197	289.78
		53,286.76
		305,489.97
<u>All Cash & Bank Accounts</u>		
	Current/Business Reserve A/c	176,468.52
	Fixed Rate Deposit A/c	44,784.23
	Community Fund A/c	2,462.29
	General Development Fund	81,878.88
	Petty Cash	60.65

Llandudno Town Council 2015/16**Bank - Cash and Investment Reconciliation as at 31 August 2015**

<u>Account Description</u>	<u>Balance</u>
Other Bank & Cash Balances	0.00
Total Bank & Cash Balances	<u>305,654.57</u>

BUDGET REPORT SEPTEMBER 2015

INCOME

<i>INCOME (includes Precept)</i>	Estimate 15/16	Actual as at 31.08.15	% of Budget spent	Budget completed
Precept	-£ 459,897.00	-£ 306,598.00	66.7%	
Bank Interest	£ 1,000.00	£ 67.00	6.7%	
Grounds maintenance/footpaths	-£ 1,200.00	£ -	0.0%	
Fireworks	£ 1,200.00	£ -	0.0%	
Llandudno in Bloom	-£ 1,600.00	-£ 866.20	54.1%	
North Western Gardens Toilets	-£ 7,300.00	-£ 3,170.00	43.4%	
Civic Receipts	£ -	£ -	0.0%	
Decorative Lighting	-£ 1,200.00	-£ 100.00	8.3%	
Christmas Parade	-£ 800.00	£ -	8.3%	
Town Twinning	-£ 7,500.00	-£ 8,984.00	119.8%	Y
Miscellaneous	-£ 200.00	£ -	0.0%	
Total	-£ 477,497.00	-£ 319,785.20	67.0%	

EXPENDITURE

<i>ADMINISTRATION /OVERHEADS</i>	Estimate 15/16	Actual as at 31.08.15	% of Budget spent	Budget completed
Town Hall rent	£ 13,863.00	£ 13,863.50	100.0%	Y
Telephone/Broadband	£ 600.00	£ 237.30	39.5%	
Insurance	£ 6,000.00	£ 3,419.56	57.0%	Y
Stationery/office supplies	£ 3,000.00	£ 700.81	23.4%	
Printing/photocopier	£ 6,000.00	£ 2,026.09	33.8%	
Postage	£ 1,800.00	£ 1,809.92	100.6%	Y
IT & Website	£ 3,000.00	£ 790.00	26.3%	
Office maintenance	£ 1,000.00	£ 406.50	40.6%	
Members Allowance	£ 2,300.00	£ 2,400.00	104.4%	Y
Members Travel expenses	£ 400.00	£ 72.45	18.0%	
Bank charges	£ 750.00	£ 391.00	52.0%	
Sub Total	£ 38,713.00	£ 26,117.13	67.5%	

Move surplus budget to Community Fund

More cost effective to purchase in advance

<i>ELECTIONS/AUDIT</i>	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Internal Audit 15/16	£ 850.00	£ -	0.0%	

External Audit 15/16	£	1,300.00	£	-	0.0%
Elections	£	-			
Sub Total	£	2,150.00	£	-	0.0%

STAFF & RELATED COSTS	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Employees	£ 82,000.00	£ 34,549.00	42.0%	
Honorariums	£ 1,000.00	£ 500.00	50.0%	
Staff Training	£ 250.00	£ 60.00	24.0%	
Staff Eye Tests	£ 200.00	£ 10.00	5.0%	
Sub Total	£ 83,450.00	£ 35,119.00	42.1%	

CIVIC	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Civic allowances (Mayor and Deputy)	£ 2,500.00	£ 1,250.00	50.0%	
Civic	£ 17,000.00	£ 10,420.00	61.3%	
Civic Event Traffic Management	£ 4,750.00	£ 1,427.70	30.1%	
Sub Total	£ 24,250.00	£ 13,097.70	54.0%	

SUBSCRIPTIONS	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
NAMWALC	£ 450.00	£ 120.00	26.7%	
SLCC & Other Subs	£ 500.00	£ 235.00	47.0%	
Sub Total	£ 950.00	£ 355.00	37.4%	

PROJECTS	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Britain/Wales/Llandudno in Bloom	£ 15,000.00	£ 9,035.00	60.2%	
Christmas Parade (includes traffic management)	£ 7,500.00	£ -	0.0%	
Alice in Wonderland	£ 1,200.00	£ 1,233.00	102.7%	Y
Grounds Maintenance	£ 8,000.00	£ 4,254.00	53.2%	
Grass cutting/memorials/play areas/clock/SSSI etc				
Happy Valley Lease (CCBC)	£ 1,875.00	£ -	0.0%	
Projects General:				
CCTV	£ 7,587.00	£ 7,587.00	100.0%	Y
Gt Orme Goats	£ 2,000.00	£ -	0.0%	
Flagpoles/flags	£ 2,600.00	£ 940.73	36.2%	

	£	2,056.00	£	-	0.0%
Play Leadership Scheme	£	2,056.00	£	-	0.0%
Litter bins	£	2,500.00	£	-	0.0%
Community Toilet Scheme	£	1,300.00	£	-	0.0%
West Shore Shelter Insurance	£	120.00	£	231.48	192.9%
Conwy Walking Project	£	100.00	£	-	0.0%
Contingencies	£	1,000.00	£	-	0.0%
Public Conveniences	£	35,000.00	£	14,101.00	40.3%
Decorative & Christmas Lighting	£	45,000.00	£	207.17	0.5%
Decorative Lighting Contingencies	£	10,000.00	£	-	0.0%
Play areas (CCBC Partnership)	£	10,000.00	£	-	100.0%
Bus Shelters (CCBC Partnership Ag)	£	8,750.00	£	-	0.0%
Bus shelters (new shelters)	£	7,250.00	£	-	0.0%
Llandudno Swimming Pool	£	5,000.00	£	-	0.0%
Town Centre Improvements WP	£	10,000.00	£	2,845.00	28.4%
Sub Total	£	183,838.00	£	40,434.38	22.0%

Y Invoice received late from CCBC for 14/15

GENERAL	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Annual Grants	£ 82,546.00	£ 82,546.00	100.0%	Y
Grant contingencies	£ 4,000.00	£ 1,800.00	45.0%	
Fireworks	£ 17,000.00	£ -	0.0%	
Town Twinning (mostly offset by income)	£ 9,500.00	£ 11,107.73	104.8%	Y
Town Twinning Memorial	£ 1,100.00	£ -	0.0%	
Sub Total	£ 114,146.00	£ 95,453.73	83.6%	

Y Offset by excess income in 2015

MAYORS CHARITY FUND	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Mayors Charity Acct	£ 1,000.00	£ 1,000.00	100.0%	Y
Sub Total	£ 1,000.00	£ 1,000.00	100.0%	

Other Community/Joint Projects	Estimate 15/16	Actual as at 31.08.15	% of budget spent	Budget completed
Community Fund Top up (for community projects)	£ 20,000.00	£ -	0%	
Gen Development Fund Top up (Projects/CCBC)	£ -	£ -		
Penrhyn Bay Community Library	£ 6,000.00	£ -	0%	

Awarded Sept. 15

Beach Working Party	£	5,000.00	£	-	0%
Sub Total	£	31,000.00			0.0%

SUMMARY	Estimate 15/16	Actual as at 31.08.15	% of budget spent
Administration	£ 38,713.00	£ 26,117.13	67.5%
Audit/Election	£ 2,150.00	£ -	0.0%
Staff/related costs	£ 83,450.00	£ 35,119.00	42.1%
Civic/Mayoral	£ 24,250.00	£ 13,097.70	54.0%
Subscriptions	£ 950.00	£ 355.00	37.4%
Projects	£ 183,838.00	£ 40,434.38	22.0%
Grants/Fireworks/Twinning	£ 114,146.00	£ 95,453.73	83.6%
Mayors Charity Acct	£ 1,000.00	£ 1,000.00	100.0%
Other Community Projects	£ 31,000.00	£ -	0.0%
Total:	£ 479,497.00	£ 211,576.94	44.1%

Other Projects 2015	Budget	Actual as at 31.08.15
White Rabbit Statue (Budget carried over from 2014)	£ 12,000.00	£ 4,545.00
Kendricks Cave Project (Cadw Grant)	£ 33,499.40	£ 7,999.00

Monies to transfer:		
From: Community Fund	0	£ 6,000.00
From: Gen Dev Fund	0	£ 18,435.00
		Community Projects
		West Shore Shelter/Colonnades

Total Income to date £ 319,785.20
 Total Expenditure to date: £ 248,555.94 *Nb: most expenditure in first half year*