

FIREWORKS SUB COMMITTEE

Llandudno Town Council

Report of meeting of Llandudno Town Council Fireworks Sub Committee

Held on Wednesday 28th September 2016

Licensing Room, Town Hall, Lloyd Street, Llandudno

Those Present:

Cllr G J T Robbins – Chairman

Cllr F Davies – Vice Chairman

Cllr F Bradfield

Cllr M A Pearce

Mr A Williams, Llandudno Pier

Mr P Barton-Price, Llandudno Pier

Mr S Mason, Llandudno Pier

Mr A Williams, Llandudno Pier

Mr I Robbins, Llandudno Hospitality Assoc

Mr D Rawlinson, Sound & Design PA

Mr P Harris, The Grand Hotel

7. APOLOGIES

Cllr Miss C Marubbi, The Mayor (*civic engagement*)

Cllr Mrs J Jones

Cllr M Bullock, JP

Cllr Mrs M Lyon

Cllr T R Davies

Cllr Miss A O'Grady

Cllr B Evans

8. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT CODE OF CONDUCT

There were no declarations of interest.

9. REPORT OF THE MEETING HELD 5TH JANUARY 2016

The report of the meeting held 5th January 2016 was received and signed by the Chairman.

10. ARRANGEMENTS FOR THE 2016 FIREWORKS DISPLAY

- **Display date and back up date:** Arrangements were largely completed for Saturday 5th November 2016, and the back-up date of Tuesday 8th November 2016.
- **Contractor, Pier, and length of display:** Arrangements were in hand. The contractor had concurred with reducing the display to a 20 minute high energy display, as requested by the Sub Committee, and this would be arranged. The risk assessments would be forwarded to the pier and council, as per previous years. The pier asked if Conwy CBC could assist with cleaning up after the event: Conwy CBC confirmed that they would undertake cleaning prior to the event and the morning after.
- **Notifications, permissions, and bookings, including:** Conwy CBC/Harbourmaster, Fire Service, other emergency services, Police, Trading Standards, Coastguard, Red Cross, St John's Ambulance, Hospitality Assoc, local businesses had been completed.
- **Happy Valley/Marine Drive, including:**
 - **Fire tender & parking:** The fire tender had been confirmed for the event. Parking permission had been obtained from Conwy CBC to park the tender on Marine Drive car park. Conwy CBC would provide barriers and JT&M would provide appropriate signage in advance and on the day.

- **Traffic management - Happy Valley area**

Conwy CBC recommended a road closure of Happy Valley Road/Alex Munro way for reasons of public safety, traffic management, and ease of access of emergency services. Conwy CBC also offered to assist on the night with traffic management. This was discussed at length, and supported by the Llandudno Hospitality Association and The Grand Hotel. The Clerk asked the Chairman to consult with the Llandudno Ski Centre, which was particularly effected. The Clerk would also discuss with North Wales Police.

IT WAS RESOLVED, in principle, to implement a road closure for this year's display for: North Parade from the junction with Church Walks, Happy Valley Road to the Toll Gate, and Alex Munro way, from 7.00pm to 8.30pm, subject to consultation with Conwy CBC, North Wales Police, and Llandudno Ski Centre.

Conwy CBC would assist with marshalls and barriers.

- **PA/Music/Entertainment, including:**

- PA system
- Use of Stage

Arrangements were in hand for the PA and stage. It was suggested that the vehicle be parked to the north side of the war memorial, and sideways on. This would direct the sound better and reduce the noise volume. Access to the electric supply box on the grass would be investigated with Conwy CBC. A request had been received for a 60+ choir to attend the event. This was welcomed and whilst details would need to be finalised, it was considered that if entertainment was provided on the stage for around 15 minutes, the choir could provide the rest of the music. There was discussion on linking the Stage and Pier music.

- Control Operator
- Town Crier/Miss Alice

Cllr Miss A O'Grady would once again take on the role of the control operator, assisted by the Assistant Clerk,, and the Town Crier and Miss Alice would also attend.

- **Collecting Licence and Collectors, including:**

- Collections licence from CCBC
- Deployment of Rotary/ATC/Lions
- Deployment of Councillors

A collecting licence was in place for both nights and volunteers, from Conwy CBC. Volunteer collectors were also in place and had received instructions and designated areas.

- **Provision of Toilets**

Arrangements were in hand for Conwy CBC to open Happy Valley toilets for the evening. Provisional enquiries had also been made by the Clerk regarding portable toilets and permission had been received from the harbourmaster to site toilets either on the grass or promenade area. Members were asked to consider how many portable toilets were required, type, and where to site.

IT WAS RESOLVED to seek costs for the provision of 6-8 portable toilets and one toilet that was DDA compliant - to be sited in the promenade area.

The Chairman offered to undertake a site visit and draft a location plan for the toilets.

- **Equipment:**

- Radios
- High vis Jackets & tabards
- collecting buckets

There were sufficient radios, jackets, tabards and buckets in stock.

- **Publicity/Promotion, including:**

- Posters, Website, Face book, other
- Distribution of Posters, etc.

Posters were in the process of being distributed and the website was up to date. An advert had been sent to local press.

- **Risk Assessment/Child Protection Protocol review, including:**

- Designated CPO at control point.

The Town Council's risk assessment and Child Protection Protocol were annually reviewed by the Town Council's Health and Safety Officer. Cllr Mrs J Jones would once again act as Child Protection Officer.

- Any other matters relating to Fireworks:
There were none.

11. TENDERING ARRANGEMENTS FOR 2017+

Arrangements were in hand for tendering for the 2017+ display.

12. DATE OF NEXT MEETING.

That date of the next meeting would be advised by the chairman.